KDI SCHOOL
KDI School of Public Policy and Management

Application Guideline

for KOICA-MDI Scholarship

Fall 2017

Ph.D. in Development Policy (DP)

Ph. D. in Public Policy (PP)

- Contents -

KDI School of Public Policy and Management
263 Namsejong-ro, Sejong, Republic of Korea, 30149

1. Scholarship Overview

- **Overview**

  KOICA-MDI Scholarship designed to produce researchers for Myanmar Development Institute (MDI) and sponsored by Korea International Cooperation Agency (KOICA), the scholarship targets talented young Myanmar people who want to contribute to the development of Myanmar in the area of public and development policy.

- **Program Duration**

  Doctoral Program: minimum 3 years

- **Benefits**

  Full tuition, monthly stipend ($900/month), round-trip airfare (Myanmar-Korea)

- **Applicant Qualification**

  - Citizenship of Myanmar
  - Doctoral Program: Strong oral and written English language skills, Familiarity with public policy area is desirable

- **Conditions of Scholarship**

  - Recipients are liable to work for MDI* for at least 3 years after graduation

  * MDI will provide highly competitive salary, equivalent to local consultants' in the international organizations.

* Myanmar Development Institute (MDI) is the national policy think tank established in 2015. The MDI would serve as a "whole of government" national policy institute contributing to strengthening the evidence-based economic and social policy making process by leading comprehensive research and advisory and related capacity-building activities.

KDI SCHOOL
KDI School of Public Policy and Management

2. Admissions Schedule

■ Schedule

Category	2017 KOICA-MDI Admissions
Program Entrance	September, 2017
Application Deadline	**May, 26th, 2017**
Offered Program (Major)	Ph.D. in Development Policy (DP) Ph.D. in Public Policy (PP)

The information above is subject to change.

■ Admissions Schedule (KST, Korea Standard Time)

Online Application via admissions.kdischool.ac.kr	**Deadline: May 26th**
⬇	- Submission of online application must be completed by midnight of the deadline. The online application system will be closed after midnight.
Document Submission To KDI School	**Deadline: May 26th**
⬇	- All required documents must arrive in one envelope by the deadline. Late or incomplete documents will not be accepted. - **Mail to: Admissions Office, 263 Namsejong-ro, Sejong-si, Korea, 30149**
Document Review	**Early June**
⬇	- Documents that are submitted by the deadline will be evaluated.
Interview	**Mid June**
⬇	- Those who pass the document review will be contacted for the interview arrangement.
Final Result	**July 7th**
⬇	- The final result will be announced through email and posted on the online application system.
Registration	**Mid-August**
⬇	- The admissions package will be sent to each admitted student by email and postal mail.
Program Entrance	**September, 2017**
⬇	- Classes will be held at KDI School's Sejong Campus.

3. Program Information

■ Ph.D. Program

The goal of the Ph.D. program is to prepare qualified candidates to produce cutting-edge research in their chosen field and to equip them with the skills they need to ascend to leadership positions in the public or private sector.

Curriculum Tailored to Your Research Topic

The KDI School encourages Ph.D. students to take the initiative in shaping their own course of study, once they complete the required courses during the first 1~2 years.

Faculty Involvement

The KDI School also encourages Ph.D. students to collaborate with the faculty on research projects. Along with an emphasis on supervised research courses, the KDI Scholl provides an environment where students work closely with professors.

Expected Target Students

The KDI School selects individuals with demonstrated potential for research.
Applicants are also expected to have a research topic firmly in hand.

- **Common Requirements**
  - Econometrics I & Econometrics II
  - Microeconomics I
  - Foundations of Public Policy

- **·Major Requirements**
  - Public Policy: Microeconomics Ⅱ, Advanced Macroeconomic Policy
  - Development Policy: Development Economics, Development Economics II

KDI SCHOOL
KDI School of Public Policy and Management

4. Requirements

■ **Application Documents**

Please submit *original* required documents by **May 26^{th,} 2017** to
(Soft copies are not accepted)

- **KDI School Admissions office**:
  263 Namsejong-ro, Sejong-si, Korea, 30149
  Email:kdischoolmdi@kdis.ac.kr

No.	Application Documents	Ph.D.
1	**Online Application and KOICA Application Form** *Online application must be submitted at the following link: **Click***	**Required**
2	**Statement of Purpose** (*must use the official form*) Please use this portion of the application to explain your motivation and qualifications for pursuing your education at KDI School. *Download the official form from the KDI School's website: **Click***	**Required**
3	**Research Proposal** There is no required format or length of the proposal.	**Required**
4	**Certified Copy of Academic Transcripts** - Academic transcripts must provide a record of all the courses you have taken throughout the years of studying. - **Applications for Ph.D. program** must submit transcripts from <u>both</u> undergraduate and graduate institutions. - Copies must be certified. *(Please read 'Document Authentication/Legalization' section on page 9.)*	**Required**
5	**Certified Copy of Degree Diploma, Graduate Certificate or Certificate of Expected Graduation** - Certificate of Expected Graduation must indicate anticipated graduation date and degree type. - **Applications for Ph.D. program** must submit certificates from both undergraduate and graduate institutions. - The certificate must indicate the degree awarded is 'Bachelor's Degree' or 'Equivalent to Bachelor's Degree'. - Copies must be certified. *(Please read 'Document Authentication/Legalization' on page 9.)*	**Required**
6	**Recommendation Letters** Recommendation letters should provide information about your performance in academic or professional settings. *The official form can be downloaded from the KDI School's website. **Click*** *However, it is <u>not</u> required to use the official form.*	**Three letters are required**

No.	Application Documents	Ph.D.
7	**Certified or Original Copy of TOEFL, TOEIC, IELTS, TEPS, OPIc Score Report or Certificate of Medium of Instruction** - The tests must have been taken within 2 years of the proposed date of admission. (The semester opens on February, 2017 and the test must have been taken as of February, 2015.) - If you have received your university degree from an English-speaking country, you may submit a certificate of medium of instruction instead.	Strongly Recommend (Not required)
8	**Employment Verification** - The dates/term of employment or position/title must be specified. - HR officer or supervisor of the applicant should complete the form and include information of the writer as well as the issuing date. *The official form can be downloaded from the KDI School's website. However it is <u>not</u> required to use the official form. **Click**	If Applicable*
9	**Copy of Passport** The copy must indicate your photo, name, and expiration date.	**Required**
10	**Two Photos (3cm x 4cm) or Photo File Upload** If you have uploaded your photo on your online application, you do not have to send your photos again.	**Required**
11	**Certified Copy of Birth Certificate & Copy of Both Parents' Passports <u>or</u> Certified Copy of Academic Transcripts or Graduate Certificates of 16 Years of Education in a Foreign Country** - Only applicable to applicants of <u>Korean origin</u> - Birth certificate should prove your relationship with both your parents. - Copy of both parents' passports should prove their nationality.	If Applicable (Not required)

■ **Important Notices**

KDI SCHOOL
KDI School of Public Policy and Management

① Important notices and announcements are delivered via email and an incorrectly entered email address in the online application will cause a delay in the receipt of important information.

② Applicants may apply for one program/scholarship only. Submitting multiple applications to more than one program/scholarship will invalidate candidacy.

③ All required documents should be submitted in one package and <u>submitted documents will not be returned</u>.

④ Submission of an online application and arrival of the required documents must be completed by the deadline. <u>If the information submitted in the application package is unclear or if any parts of the application material are missing, the application documents will not be submitted for evaluation</u>. If the above issues are found after the admission has been offered, the offered admission will be revoked. The admissions office will not be responsible for any consequences caused by mistakes made by applicants.

⑤ The applicant's name and date of birth entered in the online application must be exactly the same as those in his/her passport.

⑥ All application documents must be typed (not hand-written) in English.

⑦ <u>Non-English based documents must be accompanied with notarized English translations</u>.

⑧ If any required documents are found to be false or counterfeit, admission to KDI School will be revoked.

■ **Document Authentication/Legalization**

<u>Please note that photocopies must have seal/stamp/signature on each page</u> and see below to find an appropriate office for you to get your documents certified for authentication.
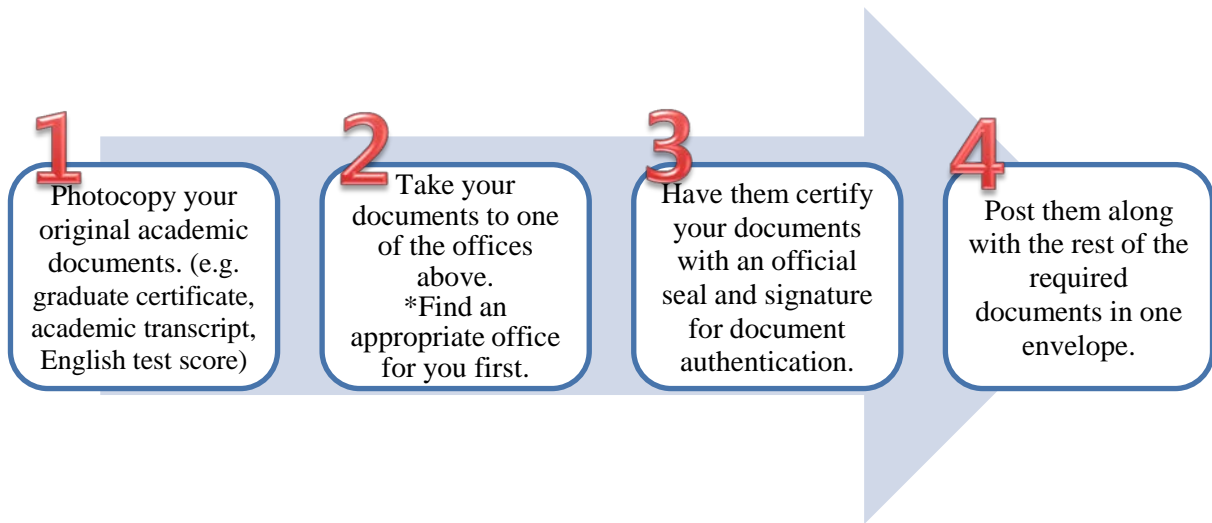
Applicants who earned their degrees from *China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kyrgyzstan, Ukraine, Nigeria, Ghana, Egypt, Peru* must certify their academic documents as below:	All other applicants must certify their documents as below:

Apostilled (by government authorities; typically by Ministry of External Relations or Ministry Education)	Certified by the issuing institution with an official stamp and signature
OR	**OR**
Certified by the Korean Embassy or Consulate with a seal or stamp	Certified by Government Ministries, which has the authority to authenticate the academic documents
OR	**OR**
Certified by embassy of the country where one earned his/her degree from	Certified by embassy of the country where one earned his/her degree from
OR	**OR**
Certified by Ministry of Education of the People's Republic of China (limited to those who earned their degree from China)	Certified by the Korean Embassy or Consulate with a seal or stamp

Note: If you obtain an admission to the school, the Korean embassy may request an extra copy of the document above when you apply for an entry visa.

How to Authenticate Your Documents

1 Photocopy your original academic documents. (e.g. graduate certificate, academic transcript, English test score)

2 Take your documents to one of the offices above. *Find an appropriate office for you first.

3 Have them certify your documents with an official seal and signature for document authentication.

4 Post them along with the rest of the required documents in one envelope.

5. Contact Information

■ **KDI School**
   Address:
      The Office of Admissions
      KDI School of Public Policy and Management
      263 Namsejong-ro, Sejong, Republic of Korea, 30149

9

Phone: +82-44-550-1211
E-mail: kdischoolmdi@kdis.ac.kr
Office Hour: 9:00~18:00, KST