GRADNET

KDI SCHOOL
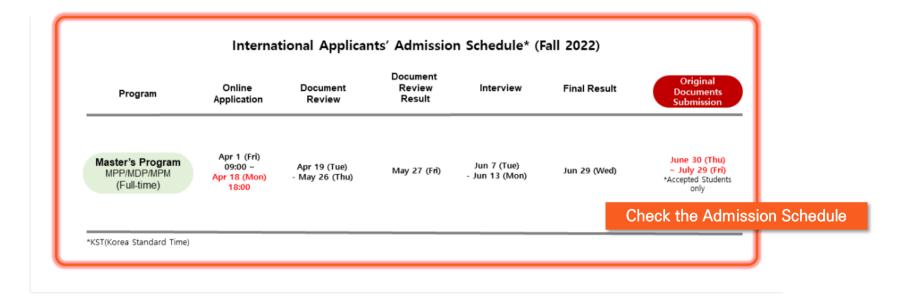KDI School of Public Policy and Management

Create an account for the online application
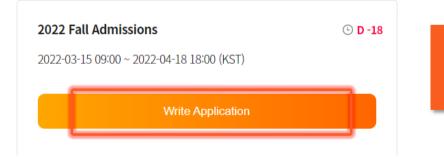Or log-in to your account (if you have one)

Notice

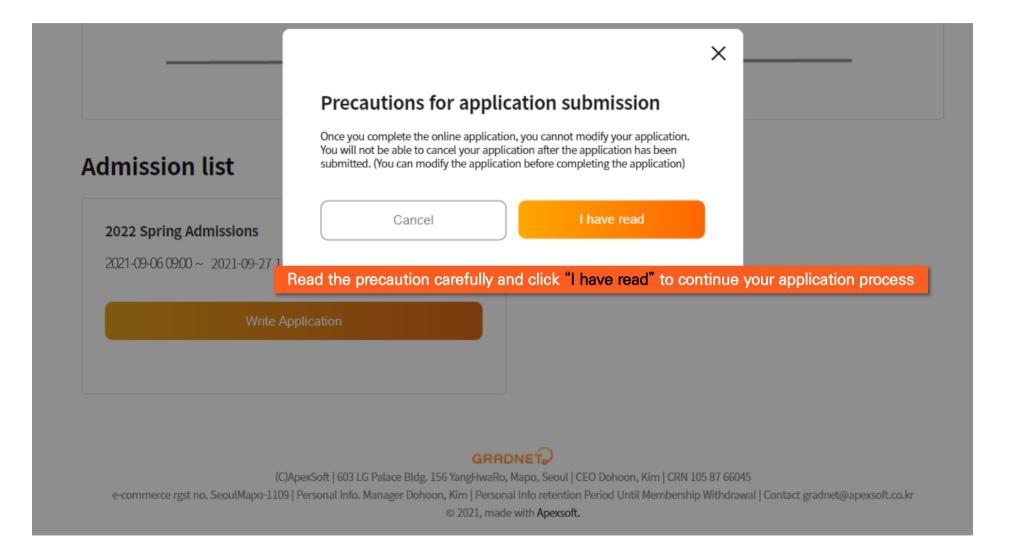Please read "NOTICE" carefully

[IMPORTANT NOTICE FOR KDIS 2022 SPRING ADMISSIONS]

1. Once you click "Complete Application" button, you are UNABLE to edit your application. Please double check the entered data and submitted documents before completing your application.

2. Please read the Application Guideline THOROUGHLY and apply accordingly.
   Any fraudulent or insufficient application documents will be excluded from the screening and even if a scholar has been selected, he or she will forfeit his or her scholarship if the application is found fraudulent.

3. The transcripts must include the FINAL CGPA/grade with scales that KDIS accepts.

4. If the transcripts does not follow the grade scales that KDIS accepts, applicants MUST submit an official GRADE SYSTEM document.
   Failure to submit the grading system along with official transcripts is considered as an 'incomplete submission' and therefore, will not be evaluated in the Document Review round.

   · KDI School accepts the following documents as an official grading system document:
   1) an official letter from the university's registrar explaining the grading system of the universtiy must have the stamp/seal – and signature of registrar
   2) an official email from the university's registrar explaining the grading system of the universtiy – must be sent with an official account of the university
   3) transcripts with grading system – must clearly state the grading system
   4) a PDF file of the university's grading system uploaded on the homepage

International Applicants' Admission Schedule* (Fall 2022)

Program	Online Application	Document Review	Document Review Result	Interview	Final Result	Original Documents Submission
Master's Program MPP/MDP/MPM (Full-time)	Apr 1 (Fri) 09:00 ~ Apr 18 (Mon) 18:00	Apr 19 (Tue) - May 26 (Thu)	May 27 (Fri)	Jun 7 (Tue) - Jun 13 (Mon)	Jun 29 (Wed)	June 30 (Thu) ~ July 29 (Fri) *Accepted Students only

*KST(Korea Standard Time)

Check the Admission Schedule

Admission list

2022 Fall Admissions   🕐 D -18

2022-03-15 09:00 ~ 2022-04-18 18:00 (KST)

Write Application

If you scroll down to the bottom page, you may see "Admission list" Click "Write Application" button to start your application

Admission list

2022 Spring Admissions

2021-09-06 09:00 ~ 2021-09-27 1

Write Application

Precautions for application submission

×

Once you complete the online application, you cannot modify your application. You will not be able to cancel your application after the application has been submitted. (You can modify the application before completing the application)

Cancel

I have read

Read the precaution carefully and click "I have read" to continue your application process

GRADNET

Select all of the categories to make sure you read and confirm all these information and Click "Fill out Application Form" to proceed

Privacy Policy - User Agreement

◉ I confirm and agree to all of the policies below.

In accordance with Articles 15 and 22 of the Personal Information Protection Act, your consent to the collection and use of personal information is required for the collection and use of personal information in connection with the selection of new and transfer graduate students. In addition, we are also conducting verifications to verify personal support and prevent false support, so please confirm the contents before agreeing.

Last Updated May 25, 2021

◉ Purpose of Collecting Personal Information ⌄

◉ Collected Information ⌄

◉ Data Retention Period ⌄

◉ Disclosure to Third Parties ⌄

◉ Right to Refuse Consent ⌄

After your application is completed, it will not be possible to modify or cancel it.

| Cancel | Fill out Application Form |

GRADNET

Application Information

This information can not be modified.
Please double check whether your selections are correct.

Semester *

Admissions *

Degree & Schedule *

Category *

Program *

Cancel

Next step

Please read the application guidelines carefully and select the options.

Once you click "Next step", you are unable to change the information.
(In case you want to change your application information, please cancel the application from My List menu and start your new application)

Fill in the blanks and click **"Next step"** to proceed

GRADNET

MY LIST   MY INFO   FAQ   ABOUT SE

FALL | INTERNATIONAL | Master's Program(Full-Time) | KDIS Scholarship | Master of Public Policy (MPP)

1. Basic Information	TO DO	⌄
2. Educational Background		⌄
3. Language Test Score		⌄
4. Employment History		⌄
5. Upload Documents		⌄

Once you complete each form, You <u>MUST</u> click "Next" button to save.
Otherwise, it will not be saved.

Place the cursor on the **"TIP"** box for instructions

FALL | INTERNATIONAL | Master's Program(Full-Time) | KDIS Scholarship | Master of Public Policy (MPP)
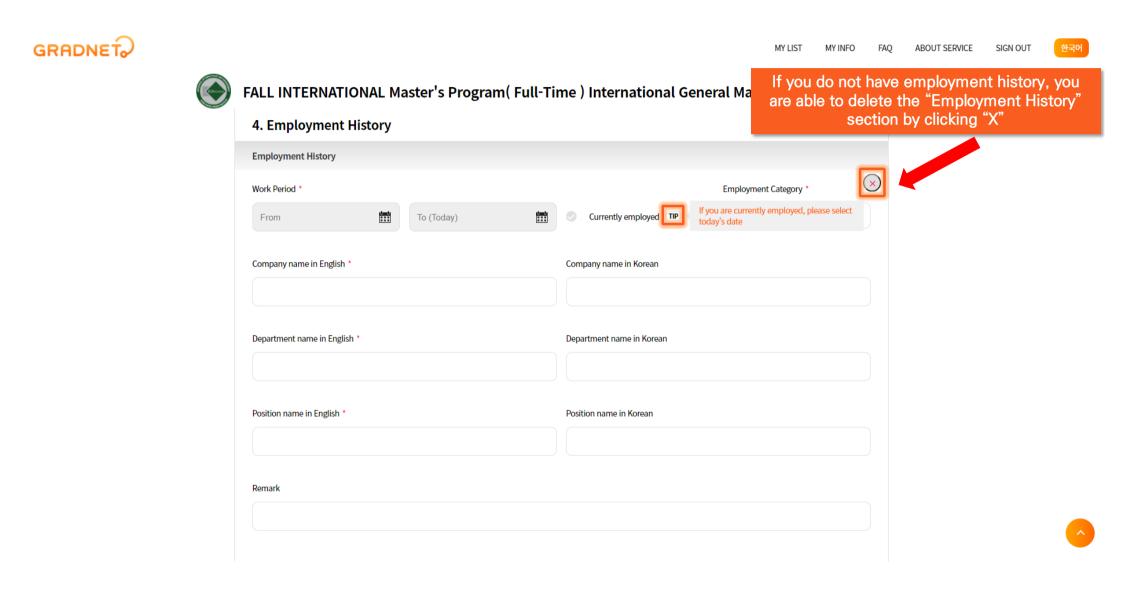
1. Basic Information   TO DO

Applicant Information

First Name * TIP   Please write your name as shown in your passport.

Last Name (Family Name) *

Nationality (Country Name) *

Gender *
- ○ Male   ○ Female

Date of Birth *

Additional Information

G20 Member Countries * TIP
- G20 member countries: Argentina, Australia, Brazil, Canada, China, France, Germany, India, Indonesia, Italy, Japan, Mexico, Russia, Saudi Arabia, South Africa, Turkey, United Kingdom, United States of America
- G20 permanent guest: Spain

- ○ Member   ○ Non-Member

Non-G20 Member Countries Employment Status TIP

- ✓ Division head level in the public sector
- ✓ Over 6 years of working experience in the public sector (at least 6 years from the date of application deadline)
- ✓ N/A

Residency *

Skype ID

- ✓ Overseas Korean   **Do NOT check the 'Overseas Korean' unless you're Korean origin**

The Residency field is required

MY LIST   MY INFO   FAQ

FALL | INTERNATIONAL | Master's Program(Full-Time) | KDIS Scholarship | Master of Public Policy (MPP)

1. Basic Information   TO DO   ⌄

2. Educational Background   ⌃

Undergraduate

Country *   School Name (University Name) *

[🔍]   [🔍]

Department

[   ]

Major [TIP]   If you have more than one major, please
                   write them in order with descriptions in
                   brackets.
                   ex. Economics(Major 1), Business
                   Administration(Major 2), Accountings(Minor)

[Ex) Economics(   ), Accountings(Minor)   ]

Academic Status *   Attendance Period *

[⌄]   [From   📅] [To   📅]

Grade Point Average [TIP]   If your grades does not fall into Grade point
                                average or Percentage category, please
                                selectOthers and put your grades.

[Grade Point Average(GPA)   ⌄]   [Grade #.##]   [Scale #.##]

GRADNET

FALL INTERNATIONAL Master's Program(Full-Time) International General Ma

4. Employment History

If you do not have employment history, you are able to delete the "Employment History" section by clicking "X"

Employment History

Work Period *   Employment Category *   ⊗

From 📅   To (Today) 📅   ✓ Currently employed TIP   If you are currently employed, please select today's date

Company name in English *   Company name in Korean

Department name in English *   Department name in Korean

Position name in English *   Position name in Korean

Remark

MY LIST   MY INFO   FAQ   ABOUT SERVICE

FALL | INTERNATIONAL | Master's Program(Full-Time) | KDIS Scholarship | Master of Public Policy (MPP)

5. Upload Documents

- It is recommended that the file name be composed of English characters, numbers, and '_' without spaces. Special characters(#@*) may cause errors.
- For more information on uploading the submitted documents, please check with FAQ Page (Click).
- If one document is split into several pages, please merge them into one PDF file and upload it.
- All attachments other than Image File need to set the page size of the document to A4.
- Photo File must be Image File(JPG) under 3MB.
- All attachments other than Image file must be uploaded in PDF file(under 15MB).
- To upload the attachment, you must click the 'Upload' button after selecting the file. If you do not press 'Upload' button, it will not be saved.

    *** Please refer to the guide below for requesting Recommendation Letters ***
    - Online recommendation letter : 'MY LIST' -> 'Request Recommendation Letter' button. (Click)
    - You are able to request the recommendation letters even if you do not complete the application.
    - The application system will still allow you to submit the recommendation letters even after you click the "Complete Application" button
    - It is the applicant's responsibility to ensure that the referees submit the letters in time.

You are able to request the recommendation letter at any times during the application.
Make sure to press "Next" to save and go to "My List" for request.

Online Statement of Purpose *
▷ The SoP should be typed in English
▷ If you want to revise the Statement of Purpose (SoP), please click the "Delete" button and then rewrite it (even though the SoP is deleted, the content you wrote will remain)
▷ Your Statement of Purpose(SoP) will ONLY be reviewed when ALL of the REQUIRED questions are answered

SPRING INTERNATIONAL Ph.D. Program(Full-Time) KDIS PhD Scholarship Ph.D in Public Policy(Ph.D in PP)

Statement of Purpose *

▷ The SoP should be typed in English.
▷ If you want to revise the Statement of Purpose (SoP), please click the "Delete" button and then rewrite it (even though the SoP is deleted, the content you wrote will remain).
▷ Your Statement of Purpose(SoP) will ONLY be reviewed when ALL of the REQUIRED questions are answered.
▷ This statement must be written solely by the applicant. Any assistance from others will be grounds for complete dismissal of any scholarship consideration.

Download   Delete

If you want to revise the Statement of Purpose (SoP), please click the "Delete" button and then rewrite it (even though the SoP is deleted, the content you wrote will remain).

Basic documents

Photo *

▷ KDIS applicants must upload JPG file ONLY, and the file must be less than 3MB.
▷ Applicants should submit passport photo (must show face and shoulders, do not upload self-taken photos nor group photos)

⊕ Please select a file   ✕   Upload

Applicant's Passport Copy *

▷ If you do not have a passport, please submit a copy of your National ID Card or Identity Card instead.

⊕ Please select a file   ✕   Upload

Applicant's & Applicant's Parent's Proof of Citizenship Document

⊕ Please select a file   ✕   Upload

SPRING INTERNATIONAL Ph.D. Program(Full-Time) KDIS PhD Scholarship Ph.D in Public Policy(Ph.D in PP)
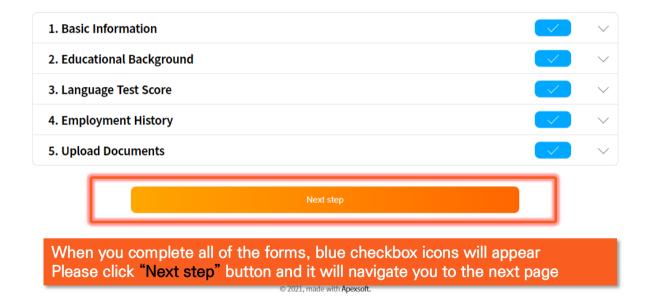
Basic documents

Photo *
▷ KDIS applicants must upload JPG file ONLY. and the file must be less than 3MB.

⊕ passport photo.PNG   ✕   Upload

⊕ Please select a file   Upload

Applicant's Passport Copy *
▷ If you do not have a passport, please submit a copy of your National ID Card or Identity Card instead.

⊕ Please select a file   ✕   Upload

Applicant's & Applicant's Parent's Proof of Citizenship Document

⊕ Please select a file   ✕   Upload

Admission

You must click **"upload"** buttons to complete uploading your files

✓ **"Upload" buttons are activated only after you select a file**
✓ **Selecting files does not mean you have finished uploading your documents**
✓ **You must click "Upload" button to finalize the document submissions**

Writing Sample in English

⊕ Please select a file   ✕   Upload

GRE Score

⊕ Please select a file   ✕   Upload

FALL | INTERNATIONAL | Master's Program(Full-Time) | KDIS Scholarship | Master of Public Policy (MPP)

1. Basic Information	✓	⌄
2. Educational Background	✓	⌄
3. Language Test Score	✓	⌄
4. Employment History	✓	⌄
5. Upload Documents	✓	⌄

Next step

When you complete all of the forms, blue checkbox icons will appear
Please click "Next step" button and it will navigate you to the next page

Create Online Application

I confirm that I checked the contents and submitted documents. I also confirm that I am responsible for the omission and authenticity of the submitted documents.

1. Please double check the contents and documents that you have submitted. (Refer to the application guide)
2. For request on online recommendation letters, please press 'My List'(located on top right corner of the screen) and press 'Request Recommendation Letter' button.

Create Online Application	Check the List of Submitted Documents

Complete Form

Please read carefully and click "Create Online Application" button

Once you click the "Create Online Application" button, "Check the List of Submitted Documents" button will be activated.
When you click it, your application in a PDF format will be automatically downloaded.

Please note that even if you click "Complete Form", that does NOT mean you have submitted your application
The application will show that your application is still "proceeding"
Please double-check the entered information and submitted documents as you are not able to revise them after submission

To complete the submission of application, you must follow the next steps.

| Create Online Application | Check the List of Submitted Documents |
| Complete Form | |

Application for Admission
- For International Applicants

(PP)
KDIS PhD Scholarship

Ⅰ. PERSONAL INFORMATION

Applicant No.	Proceeding application		
Degree	Ph.D. Program	Attendance Type	Full-Time
Program	Ph.D in Public Policy(Ph.D in PP)		
Category	KDIS PhD Scholarship		
Name			

To submit and complete the application, press "Submit Application" button and submit the survey
Remember, you are not able to revise any information or submitted documents once you click this so please double-check before complete submission

If you have not requested Recommendation Letters, please refer to the next page

GRADN   IGN OUT   한국어

Application status

All applications	Ongoing	Form Completed	Submitted
18	2	4	1

All applications   Ongoing   nceled

✓

Please proceed to 'Submit Application' in 'MY LIST'.

Confirm

KDI SCHOOL   Form Completed   ✕

2022 Spring Admissions

KDI SCHOOL SPRING INTERNATIONAL Ph.D. Program(Full-Time) KDIS PhD Scholarship Ph.D in Public Policy(Ph.D in PP)

| Request Recommendation Letter | View Application ⌄ | Edit | Submit Application |

How to request Recommendation Letters by using Online Application System

- **TWO(2) letters of recommendation** are required for international applicants

All applications	Ongoing	Form Completed	Submitted
3	**1**	**0**	**0**

All applications   Ongoing   Form Completed   Submitted   Canceled

[제목 없음]

KDI SCHOOL   Basic Info Saved

2022 Fall Admissions

KDI SCHOOL FALL | KOREAN | Master's Program(Full-Time) | General Applicant | Master of Public Policy (MPP)

Click **"Request Letter"** to send an online letter format to your recommenders' e-mail

Request Recommendation Letter   View Application   Edit   Submit Application

GRADNET   한국어   FAQ   ABOUT SERVICE   SIGN OUT   한국어

Letter of recommendat

Total requests can not exceed 2.

Referee's Details   ✕

Name   **Email address**

[Name]   [Email Address]

Phone   **Institution Name**

[Phone]   [Institution Name]

Position Title

[Position Title]

[Send Request Email]

- The due date for requesting Re
- The due date for submission of

- By your request, GRADNET sen   esponsibility to ensure that the referees submit the letters in ti
- GRADNET is not responsible for
- Please ask your referees to ch

Letter of recommendation

*Total requests can not exceed 2.

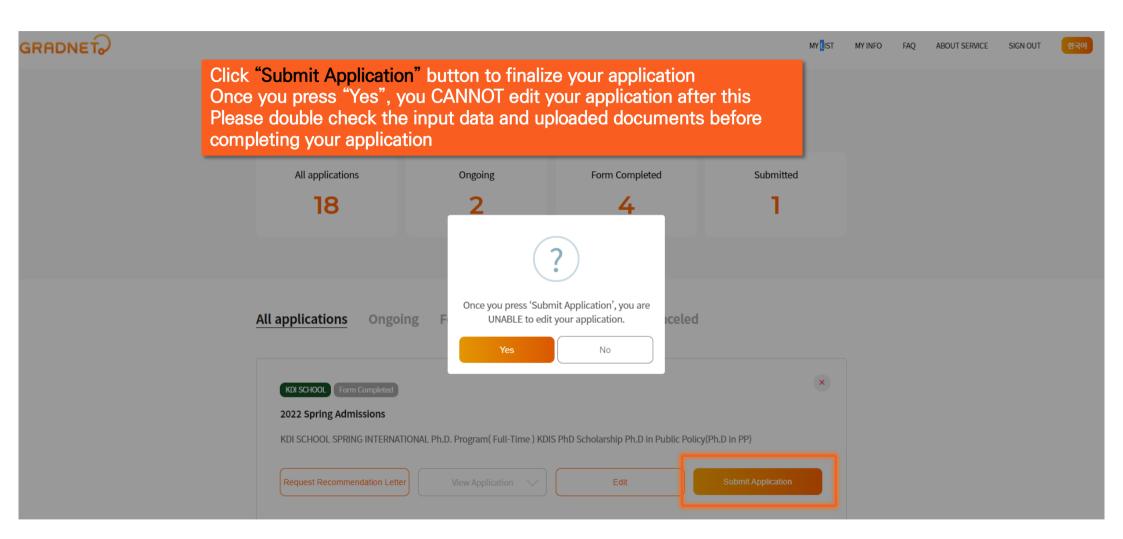| No.	Referee's Name	Referee's Email address	Status	
1	Name	internationaladmissions@kdis.ac.kr	Request sent	Cancel

Go 'MY LIST'   **Request Recommendation Letter**

- The due date for requesting Recommendation Letters (for applicants) : 2021-09-27 18:00:00 KST
- The due date for submission of Recommendation Letters (for recommenders) : 2021-09-27 18:00:00 KST

Check the "Status" and encourage your referees to submit the letters in time

- GRADNET is not responsible for late submission or non-submission of recommendation letters.
- Please ask your referees to check their junk/spam mailbox if they did not receive any request emails.

[Recommendation Status]
- Step 1. Request sent : You have requested to write a letter of recommendation. (applicants are able to cancel the request)
- Step 2. Request received : The referee has checked the email. (applicants are unable to cancel the request, should contact 'gradnet@apexsoft.co.kr' to delete the request if needed)
- Step 3. Recommendation creating : The referee is writing the letter of recommendation. (applicants are unable to cancel the request, should contact 'gradnet@apexsoft.co.kr' to delete the request if needed)
- Step 4. Recommendation submitted : The referee has completed the submission of the letter of recommendation. (Unable to request for cancellation nor deletion)

Click "Submit Application" button to finalize your application
Once you press "Yes", you CANNOT edit your application after this
Please double check the input data and uploaded documents before completing your application

All applications	Ongoing	Form Completed	Submitted
18	2	4	1

All applications   Ongoing   F...   ...nceled

?

Once you press 'Submit Application', you are UNABLE to edit your application.

[Yes]   [No]

KDI SCHOOL   Form Completed

2022 Spring Admissions

KDI SCHOOL SPRING INTERNATIONAL Ph.D. Program(Full-Time) KDIS PhD Scholarship Ph.D in Public Policy(Ph.D in PP)

[Request Recommendation Letter]   [View Application ∨]   [Edit]   [Submit Application]

Once you fill out the survey, your application is completed

[Survey Item]

- Main Contact Information

● HOME   ○ OFFICE

- Recommended by KDI School Student of Alumni? (optional)

Alumni Type	Name	Alumni Year
▽		⊗ ▦

Major	Remark (Contact Information, etc.)
▽	

⊕

· Which field are you interested in?

▽

· Which topic would you like to study?

0 / 150

Are you currently employed in the public sector AND meet one of the following?
: (1) work as division head or higher
: (2) have minimum 6 years of working experince in the public sector

○ Yes   ○ No

---

1. Where/How did you get to know KDI School?

○ 1) Homepage   ○ 2) Recommended
○ 3) Internet searching   ○ 4) Advertising(On/Offline Banner)
○ 5) SNS(Facebook, Instagram)   ○ 6) Naver blog
○ 7) Youtube   ○ 8) Government or Public Organization
○ 9) KDI School Open House   ○ 10) Other

2. Do you think the information given is sufficient enough?
   (regarding our school, admission information, etc.)

○ 1) Sufficient   ○ 2) General
○ 3) Insufficient

3. Was the online application system easy to use?

○ 1) Yes   ○ 2) Not really
○ 3) No

4. Why did you apply to KDI School?

○ 1) Expansion of knowledge
○ 2) Application to work
○ 3) Assistive tool in employment(promotion)
○ 4) Social recognition and honor
○ 5) Creation of new connections and opportunities
○ 6) Other

---

5. Have you ever applied to KDI School previously?

○ Yes   ○ No

6. Please fill in the universities(colleges)/region(country) you have applied to other than our school.

0 / 150

7. Did you participate in our school's admission briefing session?

○ Yes   ○ No

8. Do you want to receive information about our school periodically?

○ Yes   ○ No

9. Which field did you study in your university?

○ 1) Humanities & Social Science   ○ 2) Business & Economy
○ 3) Science & Engineering   ○ 4) Others

10. Please select ALL of the following KDI School's online channel which you have VISITED at least once.

☐ 1) YouTube   ☐ 2) Instagram
☐ 3) Facebook   ☐ 4) Naver blog
☐ 5) News Center

11. Please select ALL of the following KDI School's online channel which you have SUBSCRIBED or FOLLOWED.

☐ 1) YouTube   ☐ 2) Instagram
☐ 3) Facebook   ☐ 4) Naver blog

Submit

All applications

You are also able to check your application status by clicking the tabs above

KDI Completed

2021 Fall Admissions

KDI SCHOOL FALL INTERNATIONAL Master's Program(Full-Time) International General Master of Public Policy (MPP)

Request Recommendation Letter   View Application ∨   Submit Application

✓ Now, you have completed your application!

✓ Remember, you can still work on "Recommendation Letter Request" by the deadline.

✓ You are able to check the input data and uploaded documents/forms by clicking "View Application".
(Please note that since you have completed the application, you are unable to edit the data nor uploaded documents)