

Academic Integrity & Ethics of Campus Life



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Ethics at KDI School

Code of Honor and Conduct

I commit to live by these principles

YOU SIGNED!!

- **Develop Integrity**

Perform at the highest levels of excellence, as a member of KDI School community, in my studies, research and learning as well as in my personal and professional endeavors.

Not tolerate lying, cheating, stealing, plagiarizing, piracy or other violations of intellectual property rights.

Respect the personal liberties of fellow students, professors, and other people.

- **Exercise Respect**

Value diversity among colleagues and encourage cooperation by emphasizing positive human relationships and honor, both in personal relationships and in group interaction.

Behave in a professional manner, both on and off KDI School campus, in order to secure my personal reputation and enhance that of KDI School community.

- **Lead by Example**

Have the courage to express disagreement respectfully, the strength to lead, and the wisdom to follow.

Confront all forms of unethical behavior or any inappropriateness including physical and emotional harassment; hold my colleagues and myself accountable, and, if necessary, report issues to the appropriate administrative office.





1. Academic Integrity

School Rules for Academic Integrity

- **Academic integrity applies to “all activities” related to your study at KDI School**
- **No tolerance for any violations of academic integrity guidelines**
- **KDI School pursues to home for global leaders of prestigious academic excellence and the highest standard in ethics**





1. Academic Integrity

1. Dishonesty in Examinations

- Looking at or attempting to look at unauthorized prepared documents (papers, books, notes, etc.). This also includes jotted notes on walls, desks, chairs, arms and hands, etc.
- Looking at another student's answer sheet or sharing answers to another student.
- Substituting another student's exam or asking for a substitution.
- Attempting to communicate with each other.
- Pulling out or using any wireless device (laptop, smart phones, tablets) or technical aids without the approval of the instructor.
- Continuing to write after the examination timeout.
- Disobeying any instructions of a proctor, or intentionally interrupting during an examination.





1. Academic Integrity

2. Plagiarism

Plagiarism refers to “taking other people's thoughts without referring to the source”.

- Originated from Greek 'plagios' (wicked, cunning) or Latin 'plagiarius' (stealing other's slave)

Plagiarism forms literary (or intellectual) theft, if :

- Entirely or partially copying any report/books/online resources
- Allowing other people to copy your report.
- Inserting ideas/sentences from existing research papers without proper quotation marks or citations.
- Applies for assignments, presentation materials, term paper, thesis, or any other written academic product on your name
- Violations of intellectual property rights or data fabrication\





1. Academic Integrity

3. Class Attendance

Minimum attendance of 5/6 of all classes in a given semester is required to earn a proper grade and also course credits to your graduation **including course add and drop period.**

Students failing the attendance requirement will receive “F” grade.

* **Tag your ID card or QR code** to the kiosk device at the time of entry to every class.

* Students **should not give or lend their ID card or mobile device** to tag attendance.





1. Academic Integrity

Disciplinary Action on Academic Dishonesty

All types of academic dishonesty will be subject to certain disciplinary action

- “0” score for the subject assignment/exam/presentation/paper, etc.
- May receive a "F" grade for that particular course, depending on the degree of academic dishonesty.
- All scholarship assumes academic integrity of students





2. Ethics of Campus Life

KDI School assumes all students to behave to the School Ethics in campus and off campus.

It is to assure safety in campus life and to establish best living and academic environment for all students.

**It applies to all members of KDI School community
- students, staff and faculty (& visitors)**



2. Ethics of Campus Life

Chapter II. Article 4.

(Regulatory Compliance)

- ① Students must **comply all School regulations**, and based on high moral character, students must not use unethical **language** or engage in immoral **behavior** that causes injury to the dignity of KDI School.
- ② Students must remain devoted to their academic activities, their basic duty as students, and adhere to all regulations regarding **academic affairs** stipulated by the School.
- ③ Students must adhere to **dormitory regulations** when taking up residence in the School's dormitory.





2. Ethics of Campus Life

Chapter II. Article 5.

(Mutual Respect & Anti-Discrimination)

Students must respect the character and honor of fellow students, all faculty and staff members at KDI School.

Students must not discriminate on the grounds of nationality, ethnicity, gender, wealth, disability, ideology, religion, place of origin, prior academic affiliation, etc.





2. Ethics of Campus Life

Chapter II. Article 6.

(Anti-Harassment)*






Students must not engage in or overlook any form of sexual harassment, as defined under relevant legislatures and the Sexual Harassment Prevention Guideline at KDI, that may cause other students, faculty and staff members to feel ashamed or discriminated against.

* Physical, verbal or mobile (SNS, Text messages, Group chat, etc.)



2. Ethics of Campus Life

Dormitory Rules and Regulations

Examples of Dormitory Rules and Regulations	
	Vandalism against school properties and the possession of illegal drugs or alcoholic beverages are strictly prohibited in the dormitory.
	Dormitory buildings are non-smoking areas. Smoking is allowed only in the designated area on the top of both dormitory buildings.
	Entry to hallways or dormitory rooms of opposite gender is strictly prohibited to prevent any types of sexual harassment.
	Visitors should obtain the approval from the School before entering the dormitory buildings.
	Students should respect 'Quiet Hours' , 11:00 P.M and 7:00 A.M.

Dormitory orientation at Lincoln Hall on August 31, 1 pm.
All dormitory residents should attend.



2. Ethics of Campus Life

Chapter III. Article 8.

(Disciplinary Action) Pending the review from the **Disciplinary Committee** at KDI School, disciplinary actions for the following actions by KDI school students may be levied: Student who cheats, plagiarizes, fabricates data, colludes illegally, etc. in examinations and other forms of assessments; who damages school property; who intentionally disrupts lectures, events, etc.; who causes significant damage to the communal residential experience or violates dormitory regulations while residing in the School dormitory; who engages in disgraceful behavior e.g. sexual harassment, physical abuse, verbal abuse, racial discrimination, etc. while interacting with others; and who behave in a manner unbefitting of a student by violating other School regulations or by damaging the code of honor each student pledged when entering KDI School.





2. Ethics of Campus Life

Chapter III. Article 9.

Depending on the severity of a violation, varying degrees of disciplinary action can be imposed (after due procedures): academic warning, probation, suspension, and expulsion

*** All scholarship at KDI School assumes academic integrity and ethics of campus life.**

