UNIVERSITI MALAYA

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UM.PNC1/GEM/Partner/NominationKit **13 September 2022**

Mobility Coordinator/Manager
KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT, SOUTH KOREA

Dear colleague,

We would like to inform you that we are accepting nomination for Spring Semester (March 2023 intake) Mobility Programme. You are invited to nominate your students for this coming intake.

Nomination Procedures are as follows:

1. Submit your nominees via this nomination form
2. Nominees will receive an email from UM to inform on the application procedure.

Acceptable Exchange Quota: **3 semester slots**

Note: 2 semester slots is equivalent to 1 full-year slot. If you intend to send additional students on top of the stipulated quota, the additional nominees will be charged with a discounted tuition fee of MYR1,260 (USD300) per semester.

Your Institution Nomination Passcode: **KR6784**

Note: The passcode must not be shared to students as this is to avoid students nominating themselves without going through the home university.

If you have any questions, please do not hesitate to contact us.

Best regards.

VIGNESHREE KING
Director

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UNIVERSITI MALAYA

Let's kick start your journey here!

Malaysia is a very colorful country just like the famous local "Nasi Lemak"

Application Process

Application Stages

Stage 1
Applicant apply through apply.um.edu.my

Stage 2
Application Documents Checking by UM Mobility Admission Office (GEM)

Stage 3
Pre-selection of Module to be reviewed by GEM

Stage 4
Applicant Receive Status Notification

Stage 5
Applicant to accept the Offer Letter through the application system

Stage 6
Student Visa Application

Stage 7
Begin your Mobility programme at Universiti Malaya

Eligibility to Apply

- ❏ Registered as an active student at home university;
- ❏ Have completed at least one academic year of study at home university;
- ❏ Nominated officially by home university (an official coordinator's full name and email address is required);
- ❏ Have good academic standing with CGPA not less than 3.0 or equivalent; and
- ❏ Have good command of English in speaking and writing.

English Language Requirements

- ❏ Students who are interested in taking modules at the Faculty of Business & Accountancy (FBE) and Faculty of Law (FOL) are required to fulfil either one of the English requirements below:

Type	IELTS (Academic)	TOEFL IBT	TOEFL PBT	TOEFL CBT	TOEFL ITP	TOEIC
Min. Score	**Band 6**	**80**	**550**	**213**	**627**	**693**

- ❏ A Support/Recommendation Letter issued by the Home University's Coordinator to confirm the student's english proficiency will be sufficient for those who wish to study modules from other faculties except FBE & FOL.

Important Application Documents

- ❏ Recent Passport Size Photograph (Pure White Background)
- ❏ Latest Academic Result/Transcript (must be in English)
- ❏ A copy of the student's passport (front page with ID)
- ❏ English language Examination Result
- ❏ Recommendation Letter issued by home university (Click here for template)
  - ❏ Confirm your student's enrolment status at home university
  - ❏ Recommendation to participate for mobility programme at UM
  - ❏ Scholarship/Sponsorship details (if applicable)

Module Selection & Approval

1. Students are required to pre-select modules they wish to take at UM as part of their online application. Students can refer to the module offered listing and the module information before making a selection.

2. For your information, the module selection process during the application stage is only a pre-selection based on interest as it does not serve as the final module selection. Students need to pre-select a minimum of 3 modules in order to be eligible to proceed with the application review stage.

3. There will be a module registration week before the semester begins for you to register the final module based on the available capacity and timetable.

4. Also, students cannot enrol in clashing classes, so students are advised to be prepared with alternative options before the module registration started.

Few things to take note:

- ❏ Undergraduate students are not eligible to take postgraduate modules, but Postgraduate students are allowed to take both undergraduate and postgraduate modules.
- ❏ It is mandatory for students to register a minimum of 6 credits (2 modules) and up to a maximum of 20 credits (6-7 modules).

Important Note:

- ❏ It is the student's responsibility to make sure the online form is filled up accordingly. Please note that incomplete application will not be processed and is deemed unsuccessful.
- ❏ The modules listed in the application system are FINAL at the time the application system is ACTIVATED however there may be slight changes during the beginning of the semester due to an unforeseen reason.
- ❏ Universiti Malaya from time to time will notify home university's coordinator's regards to any matter related to student mobility programme.
- ❏ All fees charged to the student will be stated in the offer letter issued by the Universiti Malaya. The Universiti Malaya will not be responsible for any service fees charged by any third party (agents etc).

Important Dates:

Important Dates	Application Stages	Remarks
31 October 2022	Stage 1	Deadline of Application
15 November 2022	Stage 2 & 3	Deadline of Application being processed
1 December 2022	Stage 4	Application Status Notification
10 December 2022	Stage 5	Issuance of Offer Letter
15 Jan 2023*	Stage 6	Visa Application Deadline
March 2023 (Will be announced soon)	Stage 7	Orientation & Welcoming Session
13 March 2023		Commencement of Classes

* Subject to change as this is an internal estimation by UM based on the work processes and not set by the Immigration Department of Malaysia

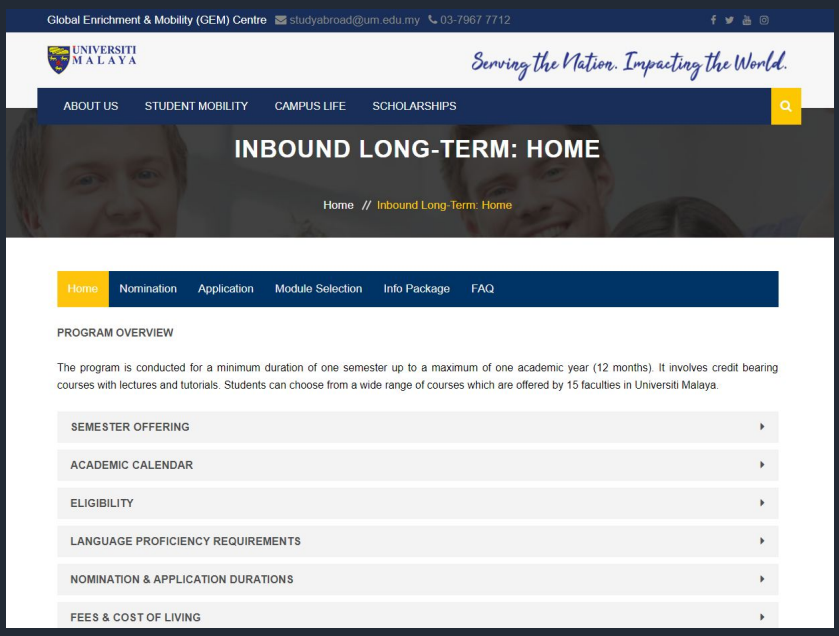
APPLY NOW!

apply.um.edu.my

Download Application Guide

https://bit.ly/3m25vhr

Log on to the programme page for more details



https://gem.um.edu.my/inbound-long-term-home

Thank you

For choosing Universiti Malaya