

## Manual for Concentration Declaration

1. Access the website “mis.kdischool.ac.kr”
2. Input your student ID number and password



The image shows the login page of the KDI School. On the left is the KDI School logo, which consists of a green circular emblem with a white diamond shape inside, and the text "KDI SCHOOL" below it, with "KDI School of Public Policy and Management" in smaller text underneath. To the right of the logo is a login form enclosed in a red dashed border. The form has two input fields: "ID" and "Password". Below these fields is a green "Login" button. At the bottom right of the form is a link that says "Find Password".

3. You can see below when you log-in successfully



4. Move to the menu: Graduation → Declare Concentrations  
Click “Insert” Button

**KDI SCHOOL**

School Register < Course < Evaluation < Grade < Scholarship < **Graduation** < **Declare Concentrations**

Concentration Approval Apply for Graduation Training/Event Certificate Counseling Survey Temporary Leave

**Declare Concentrations**

1. Click "Insert"

No.	Year	Term	Apply	Approve	Process Date
				Con.1	Con.2
No Data has been found.					

Detail

No.	Year	Term	Code	Name (Eng.)	Con.1	Con.2
No Data has been found.						

5. Choose Concentrations → Query → Save

**KDI SCHOOL**

School Register < Course < Evaluation < Grade < Scholarship < **Graduation** < **Declare Concentrations**

Concentration Approval Apply for Graduation Training/Event Certificate Counseling Survey Temporary Leave

**Declare Concentrations**

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No.	Year	Term	Con.1	Con.2	Application Date	Approve	Process Date
1	2020	Fall	IS	IS	Sept. 1, 2020		

Detail

No.	Year	Term	Code	Name (Eng.)	Con.1	Con.2
1	2020					
2	2020					
3	2020					
4	2020					
5	2020					
6	2020	Summer	ISAD2	A Green Field Research and Study		
7	2020	Summer	ISAD4	Academic Writing		

1

2. Click "Query"

3

2. Save

Click "Query" to check whether the course you've taken off count for the concentration(s) above. If you're going to declare the concentration(s) at your choice, please click "Save" button.

6. Confirm and double check your application

KDI SCHOOL

211.253.42.200:8080의 메시지

Your data has been saved.

확인

1. Confirm your application

2. Check the application status

Query

Insert

Delete

Save

No.	Year	Term	Con.1	Con.2	Application Date
1	2020	Fall	IEL	SD	Sep 11, 2020

2

Detail

No.	Year	Term	Code	Name (Eng.)
1	2019	Spring	MCA003	Quantitative Methods
2	2019	Spring	MEA45	Language in Public Policy and Managem
3	2019	Spring	MSL067	Industrialization and Economic Developm
4	2019	Spring	MSH047	Current Trade Issues
5	2019	Spring	MSH052	Introduction to the International Trade and Investm
6	2019	Summer	MEA21	Korean Field Research and Study
7	2019	Summer	MEA341	Academic Writing