





원서 작성을 위해서는 계정이 필요합니다. 계정이 없을 시 계정을 생성한 후 로그인 해 주세요.

#### Notice

## "NOTICE"에 기재된 주의사항을 숙지해주세요.

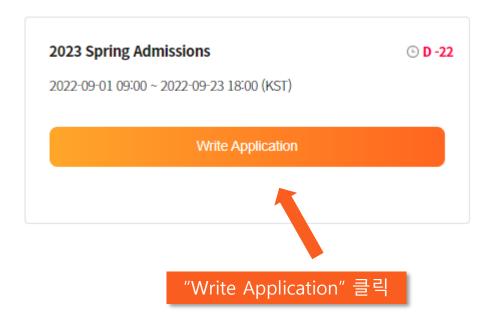
#### [IMPORTANT NOTICE FOR KDIS 2022 SPRING ADMISSIONS]

- Once you click "Complete Application" button, you are UNABLE to edit your application. Please double check the entered data and submitted documents before completing your application.
- Please read the Application Guideline THOROUGHLY and apply accordingly.
   Any fraudulent or insufficient application documents will be excluded from the screening and even if a scholar has been selected, he or she will forfeit his or her scholarship if the application is found fraudulent.
- 3. The transcripts must include the FINAL CGPA/grade with scales that KDIS accepts.
- 4. If the transcripts does not follow the grade scales that KDIS accepts, applicants MUST submit an official GRADE SYSTEM document.

  Failure to submit the grading system along with official transcripts is considered as an 'incomplete submission' and therefore, will not be evaluated in the Document Review round.
  - · KDI School accepts the following documents as an official grading system document:
  - 1) an official letter from the university's registrar explaining the grading system of the university must have the stamp/seal and signature of registrar
  - 2) an official email from the university's registrar explaining the grading system of the university must be sent with an official account of the university
  - 3) transcripts with grading system must clearly state the grading system
  - 4) a PDF file of the university's grading system uploaded on the homepage

# "NOTICE" 하단 Admission list 확인

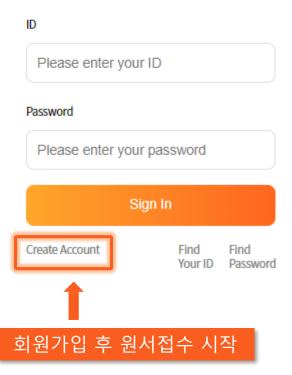
# **Admission list**

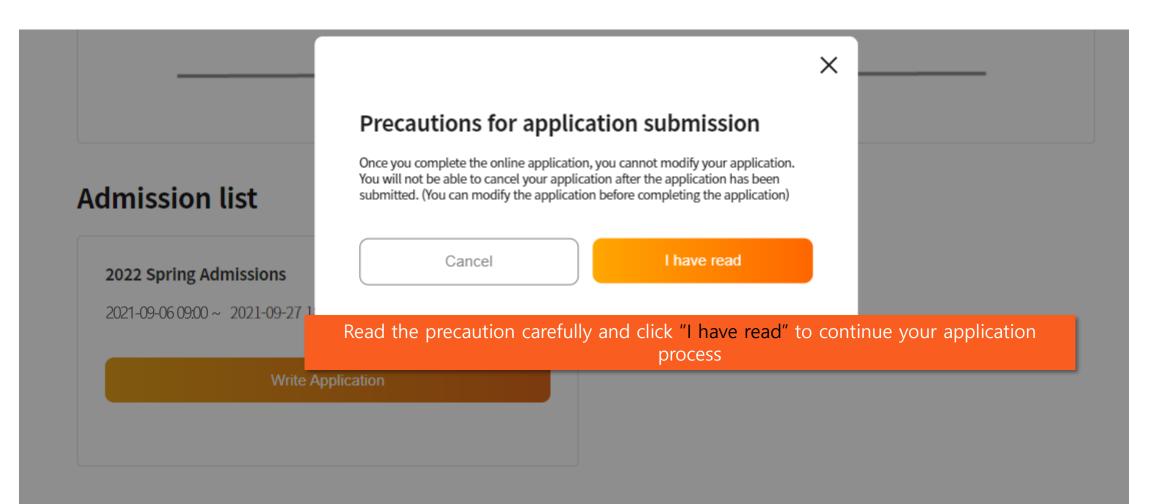




# Beginning of application

# **Gradnet Login**







(C)ApexSoft | 603 LG Palace Bldg. 156 YangHwaRo, Mapo, Seoul | CEO Dohoon, Kim | CRN 105 87 66045
e-commerce rgst no. SeoulMapo-1109 | Personal Info. Manager Dohoon, Kim | Personal Info retention Period Until Membership Withdrawal | Contact gradnet@apexsoft.co.kr
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## 원서 작성 및 제출에 관한 약관을 확인하고, 체크박스 체크 후 "Fill out Application Form" 으로 진행해주세요.

#### MY LIST MY INFO FAQ ABOUT SERVICE SIGN OUT

#### **Privacy Policy - User Agreement**

I confirm and agree to all of the policies below.

In accordance with Articles 15 and 22 of the Personal Information Protection Act, your consent to the collection and use of personal information is required for the collection and use of personal information in connection with the selection of new and transfer graduate students. In addition, we are also conducting verifications to verify personal support and prevent false support, so please confirm the contents before agreeing.

Last Updated March 25, 2021

Purpose of Collecting Personal Information	~	
Collected Information	~	
Data Retention Period	~	
Disclosure to Third Parties	~	
Right to Refuse Consent	<b>~</b>	
After your Application is completed, modifications, cancelations are NOT available!!		

Cancel

Fill out Application Form



## 원서 작성은 다음 단계 순서대로 진행하시기 바랍니다. (1 → 5)

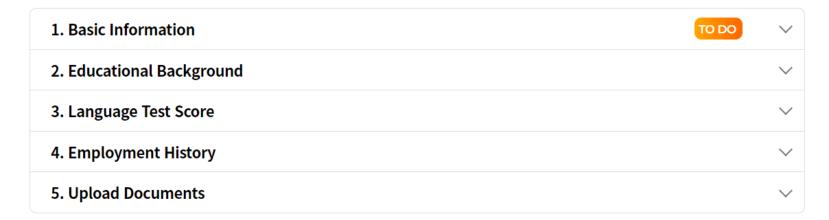
MY LIST MY INFO FAQ ABOUT SERVICE



SIGN OUT



# FALL | KOREAN | Master's Program( Full-Time ) | General Applicant | Master of Public Policy (MPP)

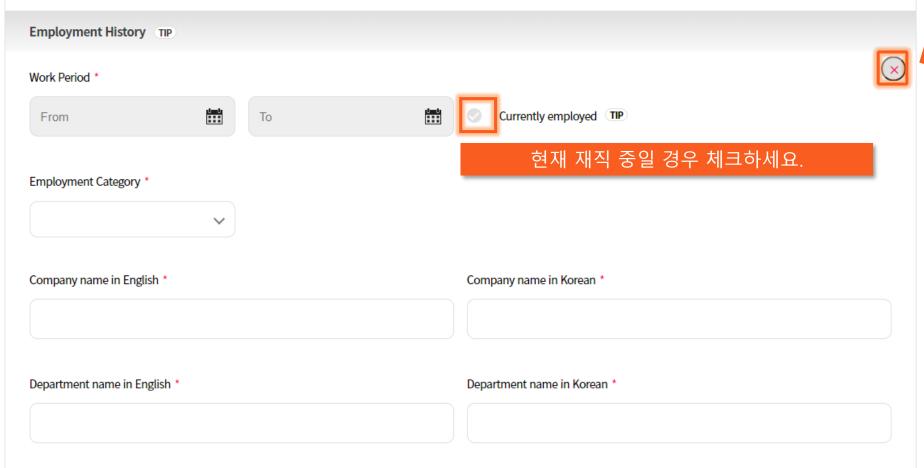


각 단계 작성을 마친 후에는 반드시 "Next" 버튼을 눌러 저장해 주세요. 직접 저장 하지 않은 내용은 자동으로 저장되지 않습니다.



# FALL | KOREAN | Master's Program( Full-Time ) | General Applicant | Mast 등을 눌러주시기 바랍니다.

## 4. Employment History



# 추천서 작성 요청 방법 (하단 11 page 참고)

#### 상단의 "MY LIST" 메뉴로 들어가면 추천서 요청을 할 수 있습니다.







NFO FA

ABOUT SERVICE

SIGN OUT

한국어



#### FALL | KOREAN | Master's Program(Full-Time) | General Applicant | Master of Public Policy (MPP)

#### 5. Upload Documents

- It is recommended that the file name be composed of English characters, numbers, and '\_' without spaces. Special characters(#@\*) may cause errors.
- For more information on uploading the submitted documents, please check with FAQ Page ( Click ).
- . If one document is split into several pages, please merge them into one PDF file and upload it.
- . All attachments other than Image File need to set the page size of the document to A4.
- Photo File must be Image File(JPG) under 3MB.
- All attachments other than Image file must be uploaded in PDF file(under 15MB)
- To upload the attachment, you must click the 'Upload' button after selecting the file. If you do not press 'Upload' button, it will not be saved.

\*\*\* Please refer to the guide below for requesting Recommendation Letters \*\*\*

- Online recommendation letter: 'MY LIST' -> 'Request Recommendation Letter' button. ( Click )
- You are able to request the recommendation letters even if you do not complete the application.
- · The application system will still allow you to submit the recommendation letters even after you click the "Complete Application" button
- It is the applicant's responsibility to ensure that the referees submit the letters in time.

추천서 요청은 원서 접수 단계 중 언제라도 가능합니다.

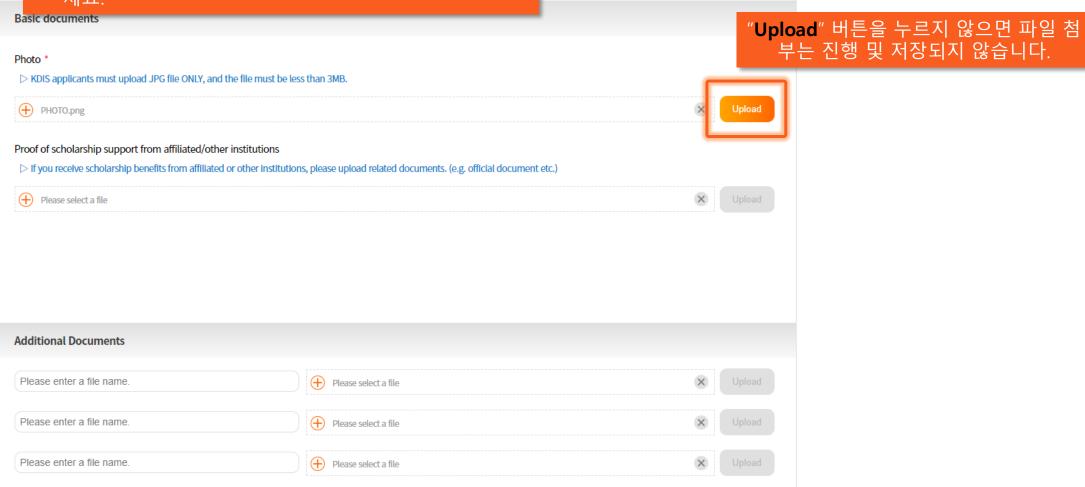
다만, "SAVE(NEXT)" 버튼을 눌러 진행사항 을 저장 한 후 "My List " 에서 추천서 요청 을 진행하시기 바랍니다

#### Statement of Purpose

- The SoP should be typed in English.
- ▷ If you want to revise the Statement of Purpose (SoP), please click the "Delete" button and then rewrite it (even though the SoP is deleted, the content you wrote will remain).
- > Your Statement of Purpose(SoP) will ONLY be reviewed when ALL of the REQUIRED questions are answered.
- ▶ This statement must be written solely by the applicant. Any assistance from others will be grounds for complete dismissal of any scholarship consideration.

Q1. [REQUIRED] Explain your most important accomplishment and explain why you think it as such. (Less than 400 words)

- ✓ "Upload" 버튼은 파일을 선택한 후에 활성화 됩니다.
- ✓ 파일 선택만으로 첨부를 완료한 것이 아닙니다.
- ✓ 반드시 "Upload" 버튼을 눌러 파일 첨부를 확실히 해주 세요.



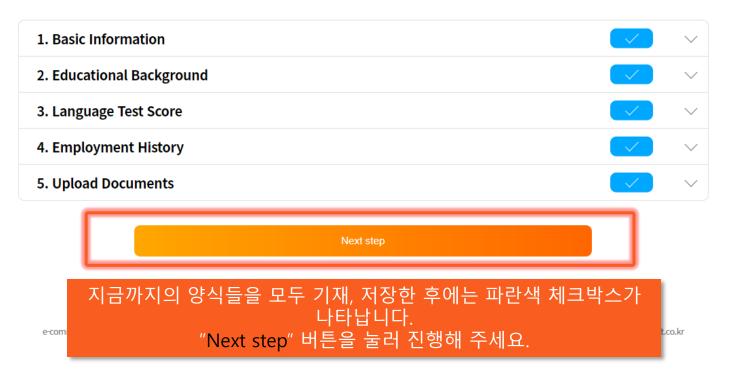
MY LIST

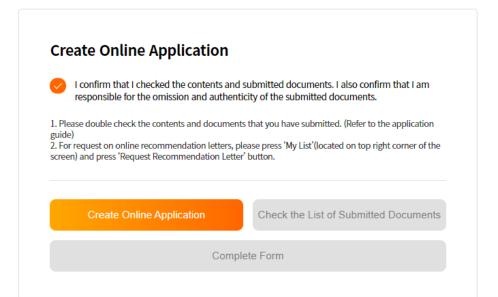






### SPRING INTERNATIONAL Ph.D. Program(Full-Time) KDIS PhD Scholarship Ph.D in Public Policy(Ph.D in PP)





"Create Online Application"버튼을 눌러 지금까지 기재한 내용으로 온라인 지원서를 생성합니다.

"Create Online Application" 버튼을 누르면,
"Check the List of Submitted Documents" 버튼이 활성화 됩니다. 활성화 된 버튼을 누르면 지원자 본인의 원서가 PDF 파일의 형태로 생성되어 저장됩니다.

"Complete Form" 버튼을 눌러 원서 작성을 마칩니다.

# Application for Admission - For International Applicants

# 저장된 온라인 지원서의 내용이 본인이 기재한 내용과 일치하는지 확인 해 주세요.

#### 1. PERSONAL INFORMATION

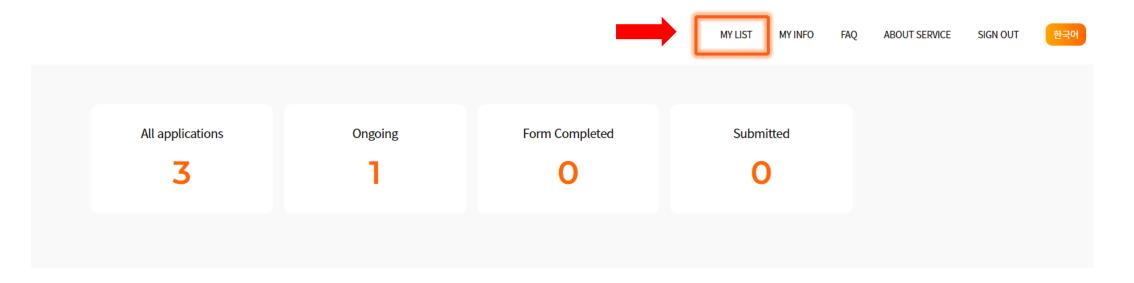
Applicant No.	Proceeding application				
Degree			Attendance Type	Full-Time	
Program					
Category					
Name	Name				
Passport No.			Nationality	-	
Foreign Reg. No.			Gender		
Residency			Overseas Korean		
E-mail			Date of Birth		
Phone			Mobile Phone		
Skype ID			Video Essay		
Home					
Office					
Main Contact Information					

# (국내지원 일반전형)

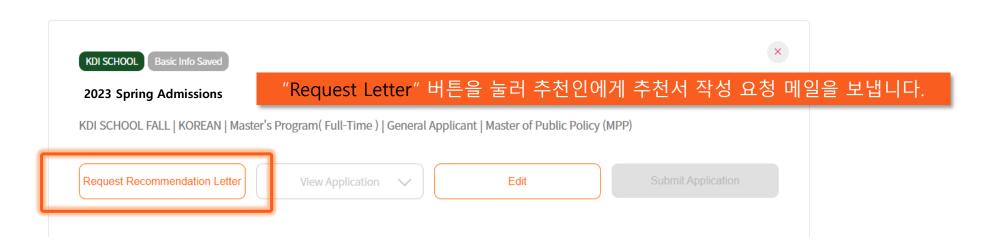
※ 국내 특별전형은 소속기관 추천공문으로 추천서를 대체함.

# 추천서 요청 방법

- 석사 과정(MPP/MDP/MPM/MIPD)은 1부 이상의 추천서가 필요합니다.
  ※ 국가정책학석사과정(MPPM)의 경우 추천서 제출 요건 없음.
  - 박사 과정은 2부의 추천서가 필요합니다.
    - ※ 추천서 요청은 원서 접수 단계 중 언제라도 가능합니다.



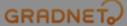


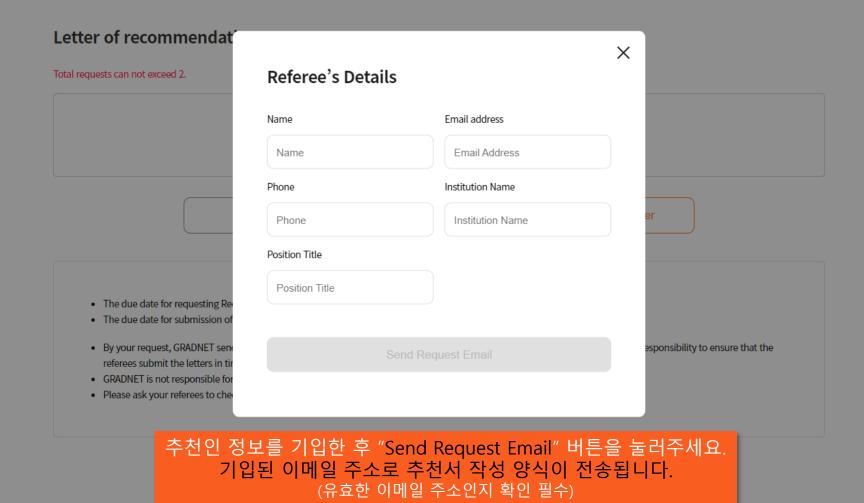


MY LIST

MY INFO

FAQ





#### Letter of recommendation

\* Total requests can not exceed 2.

No.	Referee's Name	Referee's Email address	Status	
1	Name	koreanadmissions@kdis.ac.kr	Request sent	Cancel

Go 'MY LIST'

Request Recommendation Letter

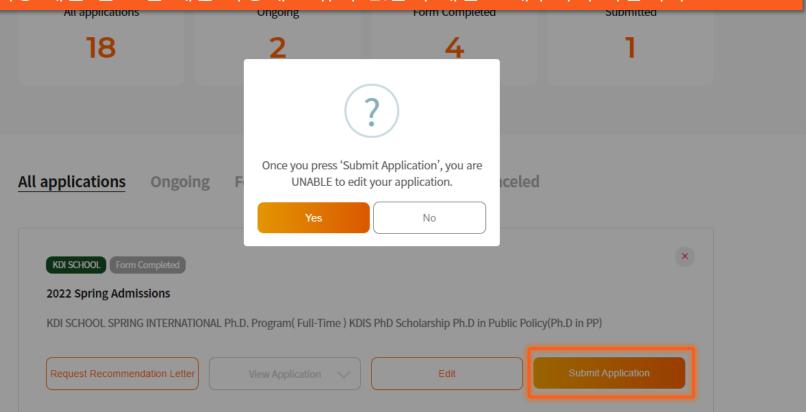
# 추천서 상태를 확인하시어 추천인이 기한 내 제출할 수 있도록 지원자께서 책임 지고 연락, 관리 하시기 바랍니다.

Please ask your referees to check their junk/spam mailbox if they did not receive any request emails.

[ Recommendation Status ]

- Step 1. Request sent: You have requested to write a letter of recommendation. (applicants are able to cancel the request)
- Step 2. Request received: The referee has checked the email. (applicants are unable to cancel the request, should contact 'gradnet@apexsoft.co.kr' to delete the request if needed)
- Step 3. Recommendation creating: The referee is writing the letter of recommendation. (applicants are unable to cancel the request, should contact 'gradnet@apexsoft.co.kr' to delete the request if needed)
- Step 4. Recommendation submitted: The referee has completed the submission of the letter of recommendation. (Unable to request for cancellation nor deletion)

- ✓ "Submit Application" 버튼을 눌러 원서 제출을 완료합니다.
- ✓ "Yes"버튼을 눌러 제출이 완료된 후에는 원서 수정이 불가합니다 (추천서 작업은 가능).
- ✓ 최종 제출 전 모든 제출 사항에 오류가 없는지 재검토 해주시기 바랍니다.



# 설문조사 작성을 마지막으로 모든 단계는 끝이 납니다. (설문조사가 완료되어야 지원서가 정상 접수되오니 반드시 기한 내 설문조사를 완료하시기 바랍니다.

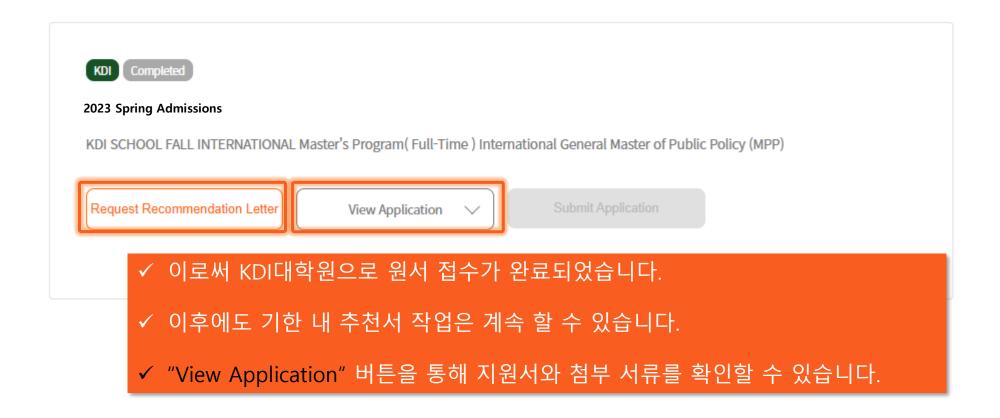
#### [Survey Item]

- Main Contact Information  • HOME   OFFICE				Are you currently employed in the public sector AND meet one of the following? : (1) work as division head or higher : (2) have minimum 6 years of working experince in the public sector		5. Have you ever applied to KDI School previous Yes	iously?	
				Yes	No	6. Please fill in the universities (colleges)/reg	ion(country) you have applied to other than our sch	nool.
- Recommended by KDI Sc	chool Student of Alumni? (optiona	al)						
Alumni Type	Name	Alumni Year	×	1. Where/How did you get to know KDI School?				
	<b>v</b>		<u>0−0</u> :::	1) Homepage	2) Recommended			0/
			<u> </u>	3) Internet searching	<ul><li>4) Advertising(On/Offline Banner)</li></ul>			07
				5) SNS(Facebook, Instagram)	6) Naver blog	7. Did you participate in our school's admission briefing session?		
Major	Rem	Remark (Contact Information, etc.)		7) Youtube	8) Government or Public Organization	Yes	No No	
	<b>v</b>			9) KDI School Open House	10) Other			
+					8. Do you want to receive information about our school periodically?			
		+	Do you think the information given is sufficie (regarding our school, admission information,		Yes	○ No		
			1) Sufficient 2) General		9. Which field did you study in your university?			
				3) Insufficient		1) Humanities & Social Science	2) Business & Economy	
· Which field are you intere	ested in?			7.14		3) Science & Engineering	4) Others	
				3. Was the online application system easy to use	9?			
V			1) Yes	2) Not really		hool's online channel which you have VISITED at lea	ast once.	
				3) No		□1) YouTube □3) Facebook	□2) Instagram □4) Naver blog	
· Which topic would you lik	re to study?					□ 5) News Center	_ ,,g	
Willest topic would you like	te to study :			4. Why did you apply to KDI School?				
				1) Expansion of knowledge		<ol> <li>Please select ALL of the following KDI Sci FOLLOWED.</li> </ol>	nool's online channel which you have SUBSCRIBED	or
				2) Application to work		□1) YouTube	□2) Instagram	
				<ul> <li>3) Assistive tool in employment(promotion)</li> </ul>		□3) Facebook	□4) Naver blog	
				<ul> <li>4) Social recognition and honor</li> </ul>				
				<ul> <li>5) Creation of new connections and opportunities</li> </ul>			Submit	
			0/150	6) Other				





## All applications Ongoing Form Completed Submitted Canceled





# 압학지원시스템 문의: gradnet@apexsoft.co.kr