

2020 Fall Research Project Submission

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☐ Contact Information

Soo Young Yang / Academic Affairs Division

✂ Tel: 044-550-1058 (**Mon-Fri 09:00-18:00**)

✂ Email: rp@kdis.ac.kr

2020 Fall Research Project Submission

I . 2020 Summer RP Submission Information

- **Submission Period:** **Sep. 14(Mon.) 09:00 AM ~ Sep.26(Sat.) 23:59 PM**

* Any submissions after the deadline will **NOT** be accepted.
Those who miss the deadline will be advised to submit the Research Project in the 202 Spring semester in February.

- **Submission page:** **E-education**

* Any submissions by email will **NOT** be accepted

- **Documents to submit**

① **Final Research Paper**

② **Recommendation Form(s)**

③ **Confirmation Form (Thesis/Capstone only)**

- **Submission Qualification**

① **Submitted POS:** You can check through MIS (page 3)

② **Completed** and **Enrolled** students of 2020 Fall semester

③ **Earned ARS course credits (Thesis/Capstone only)**

- Advanced Research Seminar(ARS)
- Earned **credits at least by 2020 summer semester**
- In case of Capstone: Government Reform course can be **substituted**

2020 Fall Research Project Submission

I . 2020 Fall RP Submission Information

POS Registration Check

- 1 Log-in at MIS system
- 2 Click ‘School Register’: Click Query Button
- 3 Check Type, Topic and supervisor in the bottom-right corner of page.

QueryInsertDeleteSave

Student ID

Basic Info.	History	Tuition	Scholarship	Contact	Career	GMP/Exchange	Assessment	Status
Degree					Student ID			
Program 1					Name (Eng.)			
Concentration 1					Name (Kor.)			
Current Status	Enrolled	Full/Part-time			Last Name			
Term	Adm.	3	Registered	3	First Name			
	Course	3	Tuition	3	Middle Name			
Admission Date					Application No.			
Appl. Category			Entrance Quota		Resident No.	Query		
Sub Category			Public		Foreign No.	Query		
Adm. Year			Adm. Term		Date of Birth			
Advisor Prof.					Nation			
Comp. Date					Gender		Military Service	
Expected Date of Graduation					International		Marital Status	
Graduation Date					Exchange		Dual Degree	
Degree No.					GMP		G20	
Awarded (Eng.)					ODA		Open Info	
Awarded (Kor.)					Core substitution			
Awarded2 (Eng.)					Research Project			
Awarded2 (Kor.)								
Bank					Type	Topic	Major Supervisor	
Account No.					SRP			
Waiver	Core		Kor.		Eng.			
	Core2		Core3					

2020 Fall Research Project Submission

II. RP Submission and Graduation

- **2020 Fall: Submit RP (Sep.14-Sep.26)** and get passed
 - + pass graduation eligibility review
 - **Graduation date: Dec.11.2020**
or Jan.31.2020 (Students who take course in Fall semester)

- **2021 Spring: Submit RP (in February)** and get passed
 - + pass graduation eligibility review
 - **Graduation date: May.2021** (Exact date will be announced later.)

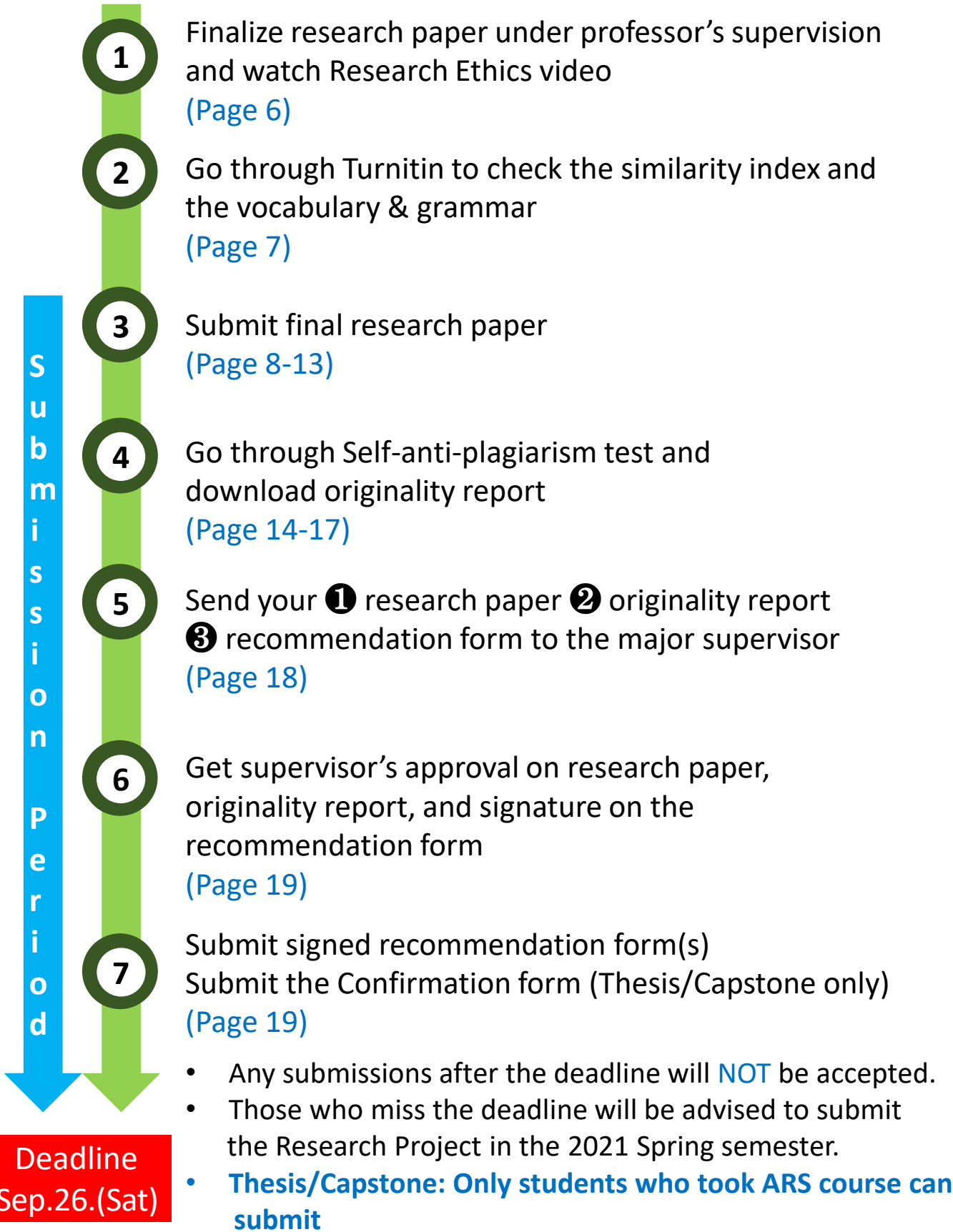
- ※ Students should enroll 4 terms(Full-time) or 6 terms(Part-time).
Students who have achieved an overall GPA at least 3.9 for
3 terms(Full-time) or 5 terms(Part-time) may be eligible to
graduate up to one term early

- ※ **2016 Spring students:** If you don't submit final RP until this **2020 Fall** semester, your academic status will be changed as **Permanent Completed** and you **will not be able to submit RP nor graduate.**

- ※ **2016 Fall students:** If you don't submit final RP until **2021 summer** semester, your academic status will be changed as **Permanent Completed** and you **will not be able to submit RP nor graduate.**

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III. Submission Process & Check List



2020 Fall Research Project Submission

IV. [before submission period] Research Ethics lecture and Turnitin

- 1
- Finalize research paper under professor’s supervision and watch Research Ethics video
- URL: <http://www.ekdis.ac.kr/course/view.php?id=2681>
 - If you are already taken Research Ethics special lecture, you are not required to watch video again.
 - If you take lecture, it is recorded automatically. Therefore, it is not required to submit any document. (only administrator can see the record)

Progress Status						
search		Full name <input type="checkbox"/>	search	search	[[listcount]]	
					15	20
					50	100
Excel Download						
No.	Full name	ID number	Program	Mandatory video lecture		Additional resour...
				27:43	35:51	
1		201511104	Master of Pu...	0%	19.29%	
2		201512094	Master of De...	0.06%		
3		201612098	Master of Pu...	✓ 99.76%		
4		201711126	Master of Pu...	0%		
5		201711173	Master of De...			
6		201712011	Master of De...	✓ 99.76%		
7		201731018	Master of Pu...	✓ 99.7%		
8		201732028	Master of De...	✓ 99.76%		

2020 Fall Research Project Submission

IV. [before submission period]

Research Ethics lecture and Turnitin

- 2 Go through Turnitin to check the similarity index and the vocabulary & grammar



Turnitin is an originality checking and plagiarism prevention service that checks your writing for citation mistakes or inappropriate copying.

- **Purpose of using Turnitin**

- 1 Reduce plagiarism rate by self-checking
 - * Recommended similarity index : **15%** or below
- 2 Improve quality of the paper through vocabulary and grammar correction

- **Turnitin Manual**

Please refer to the link(<http://www.ekdis.ac.kr/course/view.php?id=2979>) and download file from the bottom of the page (Class ID and Enrollment Key are stated in the file)

- **Period:** at all times

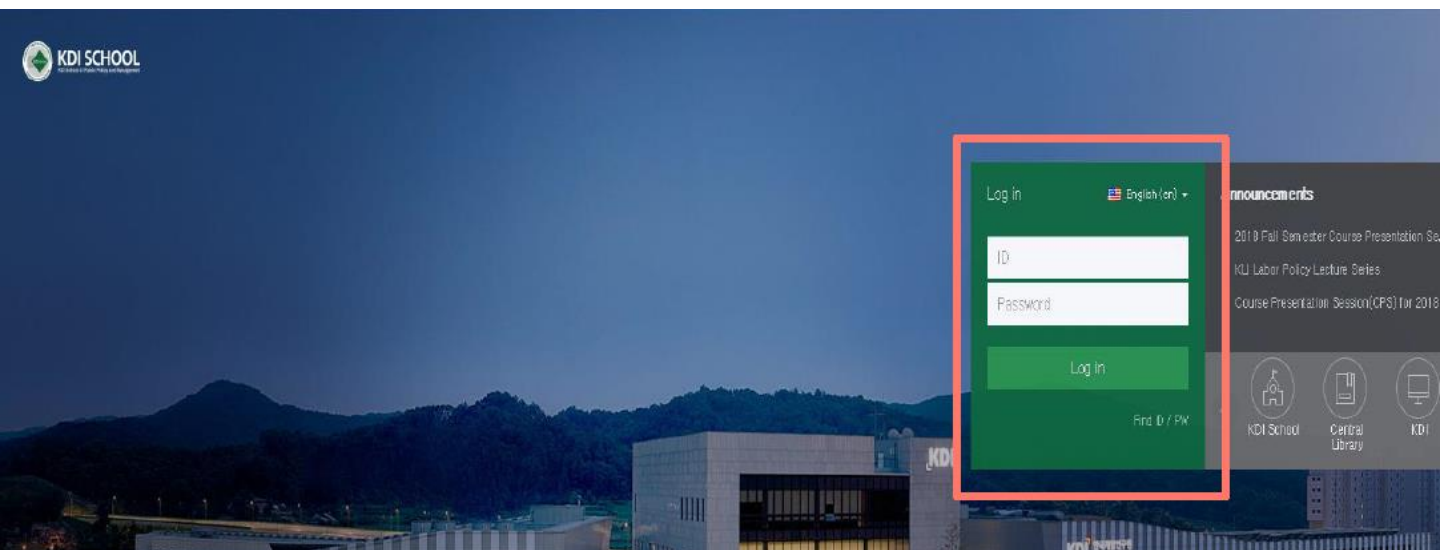
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V. Research Project Submission Manual

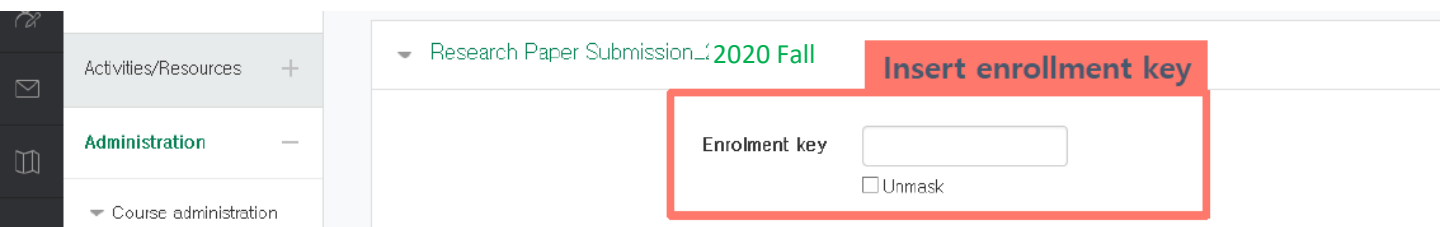
3 Submit final research paper

1. Log-in

- URL: <https://www.ekdis.ac.kr/course/view.php?id=3262>
- ID & PW: the same as your MIS ID & PW



2. Enrollment key 입력: 2020fall



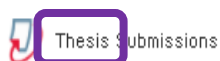
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V. Research Project Submission Manual

3 Submit final research paper

3. Click your RP Type

Thesis Submissions



Submit 4 documents: the final thesis paper, two evaluation recommendation forms of each supervisor, and the confirmation form

Capstone Submissions



Submit 4 documents: the final capstone paper, two evaluation recommendation forms of each supervisor, and the confirmation form

SRP Submissions



Submit 2 documents: the final SRP paper and the evaluation recommendation form

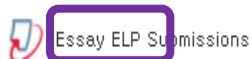
ELP Submissions



Submit 2 documents: the final Advanced ELP paper and the evaluation recommendation form



Submit 2 documents: the final Academic ELP paper and the evaluation recommendation form



Submit 2 documents: the final Essay ELP paper and the evaluation recommendation form

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3

Submit final research paper

4. Submit your final research paper

- Submit your research paper **including bibliography, references and citations**
- **Thesis/Capstone: Word format only**
- SRP/ELP: Word or PDF format

My Submissions

Thesis

1st_Recommendation for Evaluation Form

2nd_Recommendation for Evaluation Form

Confirmation Form

Check RP Type

	Start Date	Due Date	Post Date	Marks Available
	14 Sep 2020 – 09:00	26 Sep 2020 – 23:59	14 Sep 2020 – 17:58	100

Summary:
Submit 4 documents: the final thesis paper, two evaluation recommendation forms of each supervisor, and the confirmation form

Refresh Submissions

	Submission Title	Turnitin Paper ID	Submitted	Similarity	Grade	Overall Grade			
	--	--	--	--	N/A	--	Submit Paper <input type="checkbox"/>	--	--

Click here to submit your research paper

2020 Fall Research Project Submission

V. Research Project Submission Manual

3

Submit final research paper

4. Submit your final research paper

Submit Paper

Submission Title*

File to Submit

2. Click here to upload a file or drag and drop the file into the box below

You can drag and drop files here to add them.

Add Submission

There are required fields in this form marked *.

Submit Paper

Submission Title*

RP submission schedule

File picker

Recent files

Upload a file

URL downloader

Private files

Wikimedia

← Click here to upload a file

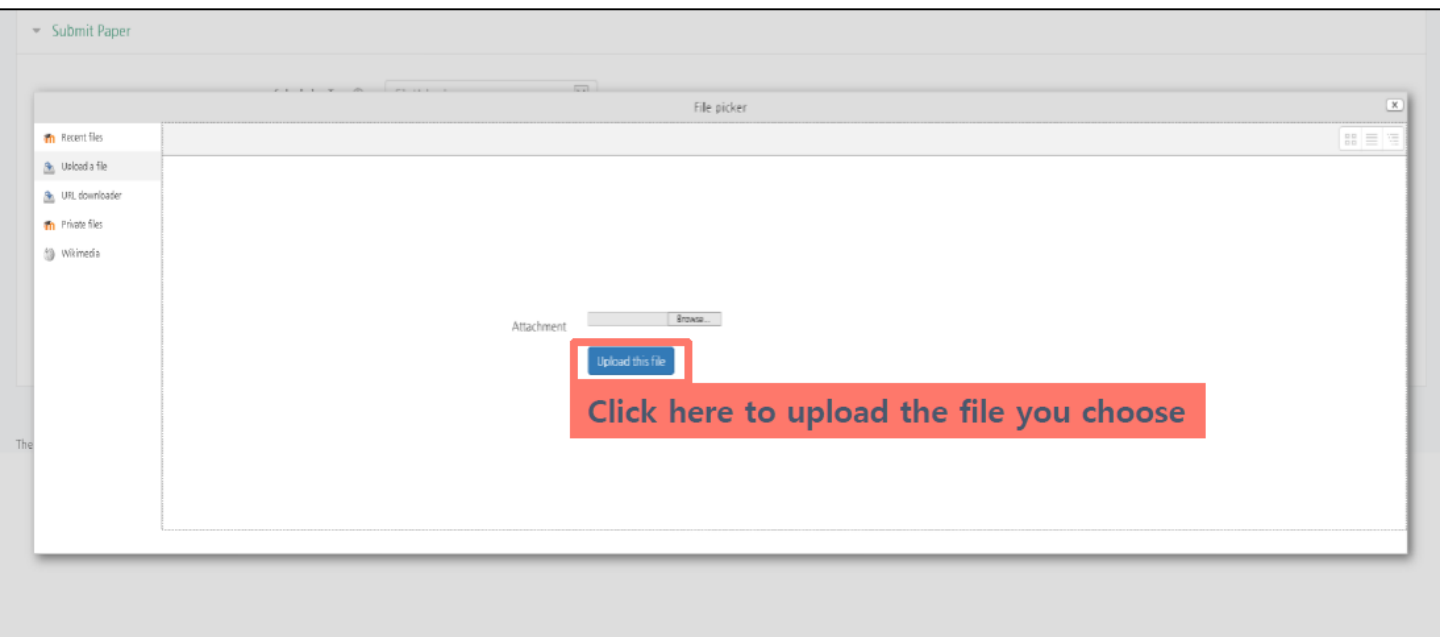
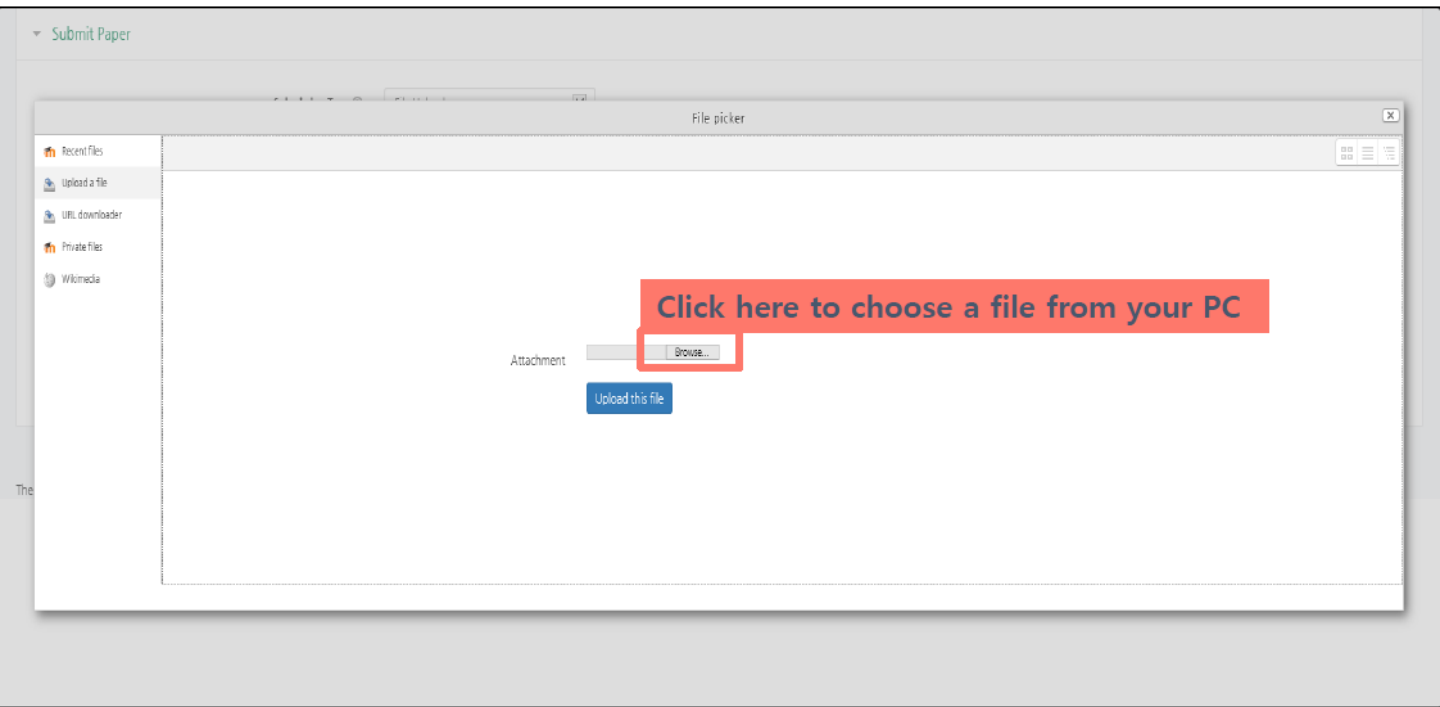
2020 Fall Research Project Submission

V. Research Project Submission Manual

3

Submit final research paper

4. Submit your final research paper



2020 Fall Research Project Submission

V. Research Project Submission Manual

3

Submit final research paper

4. Submit your final research paper

Submit Paper

Submission Title* ?

submission Schedule

File to Submit ?

Maximum size for new files: 40MB, maximum attachments: 1

Files

Name	Last modified	Size	Type
PP Submission Schedule_2018 summer.pdf	8/09/18, 09:51	217.8KB	PDF document

Add Submission

← Click here to finalize the uploading

There are required fields in this form, marked *

Research Paper Submission

Research Paper Submission > Thesis Submission - Fall 2018

Your submission has successfully been uploaded to Turnitin.

Digital Receipt
Turnitin submission id: 996108079
Submission extract:

1. You can see this message if your paper is successfully submitted

2. Close this window to see your similarity index

2020 Fall Research Project Submission

V. Research Project Submission Manual

- 4

Go through Self-anti-plagiarism test and download originality report
- You can see your similarity index **automatically** once you upload your Research Paper file successfully
 - * However, it could normally takes some time to generate a similarity index (from 10-20 minutes up to **24 hours**).
 - Recommended similarity index: **15% or below**
 - * If it is slight higher than 15 percent, your major supervisor will decide whether your paper can get passed the plagiarism test
 - Click Similarity index to **download** the originality report
 - Only the index and originality report of the page below will be valid (**Turnitin self-check result is cannot be accepted**)

Research Paper Submission

PAUL J. JUNG

Course Home

Course Info

- Participants list

Grade/Attendance

- Progress status
- Grades

Student Notification

- Others

Return to Professor screen

Activities/Resources

Turnitin

Research Paper Submission > Thesis Submission - Fall 2018

Separate groups: All participants

My Submissions

Thesis submission Recommendation for evaluation form

Title	Start Date	Due Date	Post Date	Marks Available
Thesis Submission - Fall 2018 (Thesis submission)	3 Sep 2018 - 08:00	21 Sep 2018 - 23:59	26 Sep 2018 - 23:59	100

Refresh Submissions


Submission Title	Turnitin Paper ID	Submitted	Similarity	Grade	Overall Grade			
<div>View Digital Receipt</div> Government Reform	996108079	3/29/18, 10:00	8%	--	--	Submit Paper		--

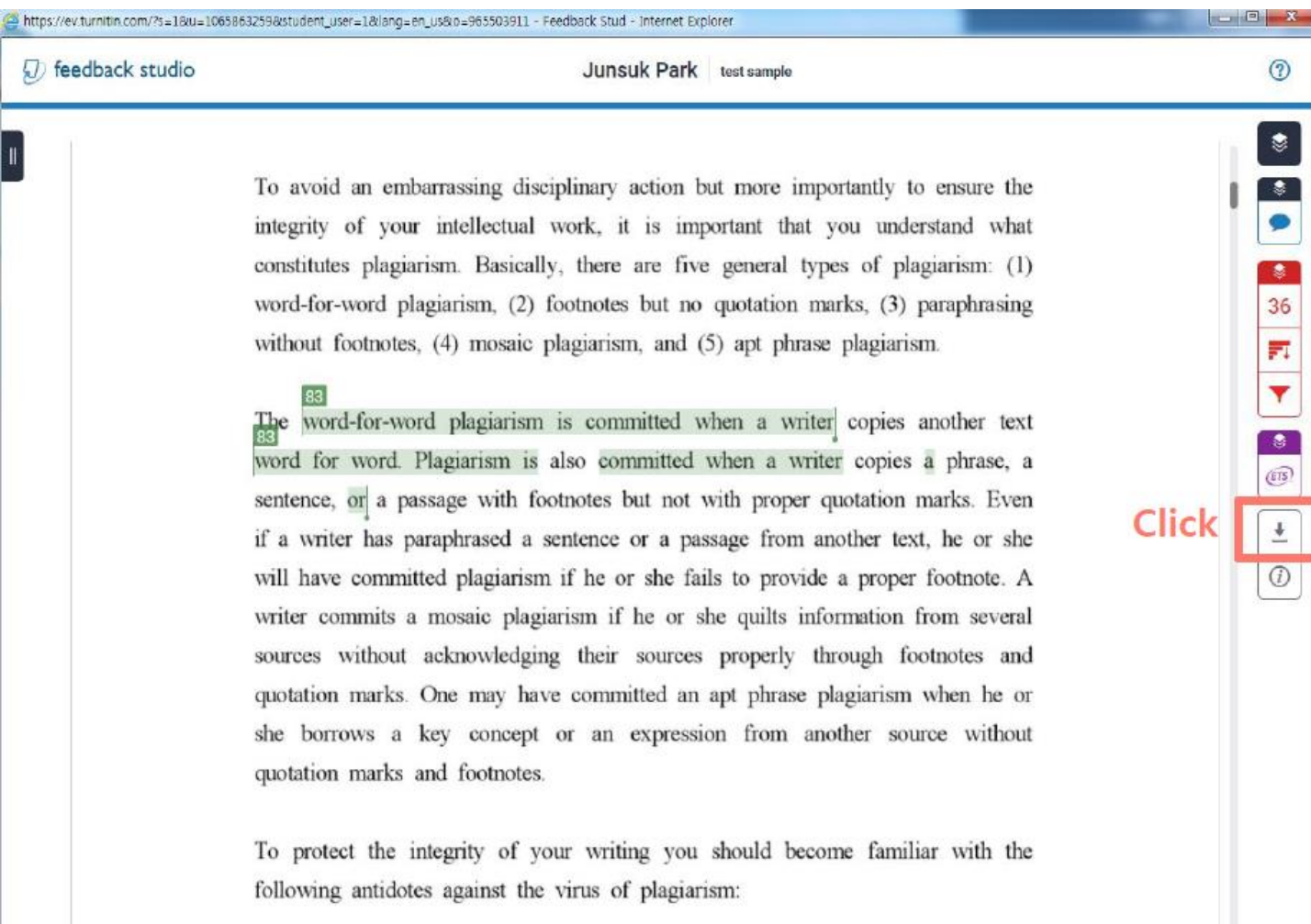
Click here to download the originality report

2020 Fall Research Project Submission

V. Research Project Submission Manual

4 Go through Self-anti-plagiarism test and download originality report

- Feedback Studio window will pop up
- Click 




https://ev.turnitin.com/?s=1&u=1065863259&student_user=1&lang=en_us&o=965503911 - Feedback Stud - Internet Explorer

feedback studio Junsuk Park test sample

To avoid an embarrassing disciplinary action but more importantly to ensure the integrity of your intellectual work, it is important that you understand what constitutes plagiarism. Basically, there are five general types of plagiarism: (1) word-for-word plagiarism, (2) footnotes but no quotation marks, (3) paraphrasing without footnotes, (4) mosaic plagiarism, and (5) apt phrase plagiarism.

⁸³ The word-for-word plagiarism is committed when a writer copies another text word for word. Plagiarism is also committed when a writer copies a phrase, a sentence, or a passage with footnotes but not with proper quotation marks. Even if a writer has paraphrased a sentence or a passage from another text, he or she will have committed plagiarism if he or she fails to provide a proper footnote. A writer commits a mosaic plagiarism if he or she quilts information from several sources without acknowledging their sources properly through footnotes and quotation marks. One may have committed an apt phrase plagiarism when he or she borrows a key concept or an expression from another source without quotation marks and footnotes.

To protect the integrity of your writing you should become familiar with the following antidotes against the virus of plagiarism:

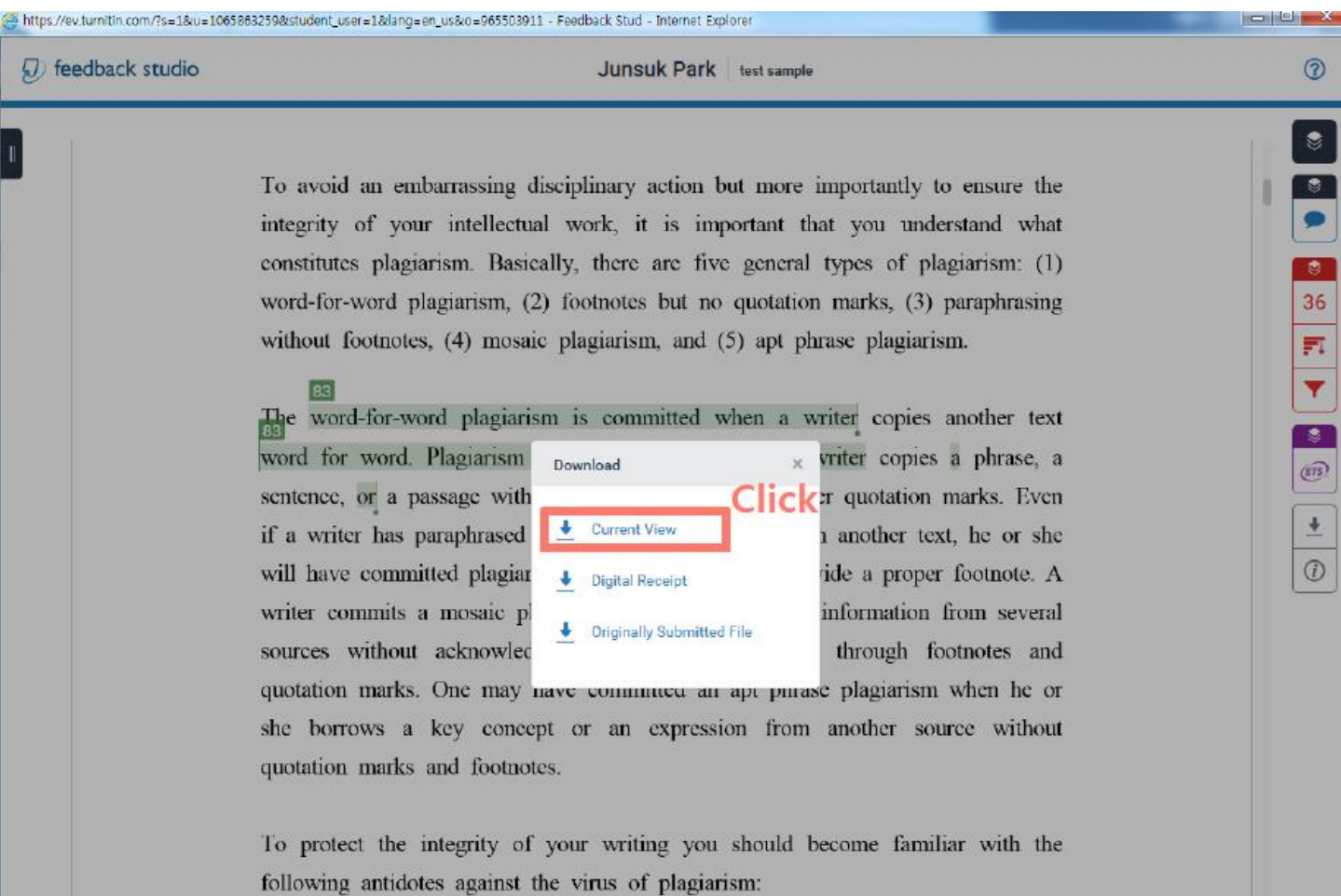
Click 

2020 Fall Research Project Submission

V. Research Project Submission Manual

4 Go through Self-anti-plagiarism test and download originality report

- Click 'Current View' and save the report



The screenshot displays the Turnitin Feedback Studio interface. The top navigation bar includes the 'feedback studio' logo, the user name 'Junsuk Park', and the document title 'test sample'. The main content area shows a document with a paragraph about plagiarism. A 'Download' menu is open, highlighting the 'Current View' option with a red box and a red arrow. The menu also includes 'Digital Receipt' and 'Originally Submitted File'. The document text includes a paragraph about plagiarism and a section titled 'The word-for-word plagiarism is committed when a writer copies another text word for word. Plagiarism is committed when a writer copies a phrase, a sentence, or a passage without quotation marks. Even if a writer has paraphrased the text, he or she will have committed plagiarism if the text is not properly cited. A writer commits a mosaic plagiarism when he or she borrows information from several sources without acknowledging the sources through footnotes and quotation marks. One may have committed an apt phrase plagiarism when he or she borrows a key concept or an expression from another source without quotation marks and footnotes. To protect the integrity of your writing you should become familiar with the following antidotes against the virus of plagiarism:'.

2020 Fall Research Project Submission

V. Research Project Submission Manual

4

Go through Self-anti-plagiarism test and download originality report

- If needed, you can **re-submit** your final research paper until the due date only after the Academic Affairs deletes the file you have uploaded.
 - * Since it may take time for the resubmission process, please be cautious when you upload the files.
- No alterations will be possible after the due date has passed and only the version of the paper which you **finally submitted** through the system will be sent your POS members for evaluation.

Course Home

Course Info

Grade/Attendance

Student Notification

Others

Activities/Resources

Board

Turnitin

2019 Summer Research paper Submission

Thesis Submission_2019 Summer

My Submissions

Thesis Evaluation Recommendation Form

Title	Start Date	Due Date	Post Date	Marks Available
Thesis Submission_2019 Summer (Thesis)	7 May 2019 - 00:00	31 May 2019 - 23:59	31 May 2019 - 23:59	0

Refresh Submissions

Submission Title	Turnitin Paper ID	Submitted	Similarity	Grade	Overall Grade	Click!
<div>View Digital Receipt</div> test	1125954345	9/05/19, 11:04	15%	N/A	--	<div>Submit Paper</div>

2020 Fall Research Project Submission

V. Research Project Submission Manual

- 5 Send your ① research paper ② originality report ③ recommendation form to your supervisor(s)
**Thesis/Capstone: You should send them to both supervisors*

- ② originality report: downloaded from E-education (not from Turnitin self-check page)
- Download ③ recommendation form

<http://www.ekdis.ac.kr/mod/ubboard/article.php?id=54656&bwid=7086>

and fill out the part marked as red box below:

SHOWING 1 TO 1 OF 1 ENTRIES. (FILTERED FROM 96 TOTAL ENTRIES)

	Student	Submission Title	Turnitin Paper ID	Submitted	Similarity
<input type="checkbox"/>	Han, Yoo Rim	SRP(II)	1265851248	28/02/20, 16:50	14% 

Recommendation from the Supervisor
for Research Project Evaluation

Student Name	Student ID	
Program	<input type="checkbox"/> MPP <input type="checkbox"/> MDP <input type="checkbox"/> MPM <input type="checkbox"/> MPP/PM <input type="checkbox"/> MPP/ED <input type="checkbox"/> MBA <input type="checkbox"/> MFDI <input type="checkbox"/> MAM <input type="checkbox"/> Ph.D.	
Paper type	<input type="checkbox"/> Thesis <input type="checkbox"/> Capstone <input type="checkbox"/> Essay Type <input type="checkbox"/> Advanced <input type="checkbox"/> SRP <input type="checkbox"/> Academic Type ELP	
Similarity Index	%	Plagiarism Test Result <input type="checkbox"/> Pass <input type="checkbox"/> Non-Pass
Telephone Number		
Mailing Address		
Research Project Topic		

The above-stated student passed the plagiarism test and is eligible to submit a research project for Master's Degree. Therefore I hereby recommend his/her research project.

Comments on the project

Submission Date : . . .

Major Supervisor _____ (sign)
To the Dean of KDI School of Public Policy and Management

Similarity index from Submission page (E-education)

It should be match with the title of your research project file

2020 Fall Research Project Submission

V. Research Project Submission Manual

6 Get supervisor’s approval on research paper & originality report, and signature on the recommendation form

- If you cannot get signature, you can alternatively submit your supervisor’s **approval email** stating that your RP and plagiarism test have been approved by supervisor

7 Submit signed recommendation form

- Click “Recommendation for Evaluation Form” tab
- Option 1) Upload the signed(approved) form
- Option 2) Combine the unsigned form with the screenshot of professor’s approval email as one file and upload
- In case of PDF file, **the text of pdf file should be recognized**
✂ If you cannot upload the PDF file, please send it by email

Research Paper Submission

Park Junsoo

Course Home

Course Info

Grade/Attendance

Student Notification

Others

Return to Professor screen

Activities/Resources

Turnitin

Research Paper Submission > Thesis Submission - Fall 2018

Separate groups: All participants

My Submissions

Thesis submission

Recommendation for evaluation form

Title	Start Date	Due Date	Post Date	Marks Available
Thesis Submission - Fall 2018 (Thesis submission)	3 Sep 2018 - 08:01	21 Sep 2018 - 23:59	28 Sep 2018 - 23:59	100

Refresh Submissions

Submission Title	Turnitin Paper ID	Submitted	Grade	Overall Grade	
--	--	--	--	--	Submit Paper

Click here to submit the recommendation form

2020 Fall Research Project Submission

VI. Notice for Thesis/Capstone writers

- 1
- Thesis/ Capstone writers should upload both supervisors' Recommendation forms.
If not, you cannot complete the submission.

My Submissions

Thesis1st_Recommendation for Evaluation Form2nd_Recommendation for Evaluation FormConfirmation Form

Title	Start Date	Due Date	Post Date	Marks Available
Thesis Submissions (Thesis)	14 Sep 2020 - 09:00	26 Sep 2020 - 23:59	14 Sep 2020 - 17:58	100

Summary:
Submit 4 documents: the final thesis paper, two evaluation recommendation forms of each supervisor, and the confirmation form

- 2
- Submit Confirmation Form
- Download:
<http://www.ekdis.ac.kr/mod/ubboard/article.php?id=54656&bwid=7087>

- Click Confirmation Form Tab and Submit
(Same as Recommendation Form Submissions)

- Period: **by Sep.26(Sat) 23:59 (Mandatory)**

- Purpose: Confirm that the file uploaded to E-education is the final version and agree to evaluate and submit to the libraries.

My Submissions

Thesis1st_Recommendation for Evaluation Form2nd_Recommendation for Evaluation FormConfirmation Form

Title	Start Date	Due Date	Post Date	Marks Available
Thesis Submissions (Thesis)	14 Sep 2020 - 09:00	26 Sep 2020 - 23:59	14 Sep 2020 - 17:58	100

Summary:
Submit 4 documents: the final thesis paper, two evaluation recommendation forms of each supervisor, and the confirmation form

2020 Fall Research Project Submission

VI. Notice for Thesis/Capstone writers

3 Register the paper in libraries

- According to the Korean Library Law, students who write a thesis/capstone are required to submit their paper to KDI School library, National Assembly Library and National Library of Korea.
- It will be registered in your graduation semester

4 Documents to submit after evaluation

- We will inform you again by e-mail
- Person in charge: Haein Yoon (haein_yoon@kdischool.ac.kr)

1) Academic Thesis Release Form **(Mandatory)**

- download: https://www.kdischool.ac.kr/#/students/cp/academics/official_forms#top

File:  [Academic Thesis Release Form](#)

2) 3 Bound thesis **(Optional)**

- If you do not submit bound thesis, we will submit the file only

2020 Fall Research Project Submission

VII. Research Project FAQs

Q1. I haven't formed a Program of Study (POS) committee yet. Can I do that just before submitting my paper?

A1. No, you should form a POS committee [at least one semester before](#) your RP submission. If you haven't formed a POS committee by that time, you will need to do so and submit your RP the next semester. In particular those students who need to write a thesis/capstone project should form a POS committee [two semesters before](#) and take the Advanced Research Seminar (ARS) one semester before at the latest.

* 2020 Fall semester POS Committee Application Period:
Oct.19(Mon.)-Oct.31(Sat.)

Q2. I completed all the required courses but I haven't submitted my RP yet. By when should I submit my RP?

A2. Your graduation deadline is [4 academic years from your admission](#). For example, if you are admitted in spring 2019 your graduation deadline is fall 2022 (i.e. admission year + 4 years -1 semester). You can apply for an [extension of 1 year](#) upon approval of the Academic Affairs Division if necessary. If you are an international student, please check your scholarship requirement for graduation beforehand with the Student Affairs Division.

2020 Fall Research Project Submission

VII. Research Project FAQs

Q3. I want to change my RP type, RP topic and/or supervisor. Can I do that now?

A3. You can change RP topic under professor's approval. However, In principal, [you cannot change your RP type and/or POS committee members](#) once you submit the POS committee application form to the Academic Affairs Division. You can do this only if you receive approval from the current and the proposed POS committee members but it is applicable only at least one semester before the RP submission.

Q4. The Turnitin system is not working for the RP submission. How can I solve this problem?

A4. Please read the submission manual thoroughly and follow the steps accordingly. The Turnitin system normally takes some time to generate a similarity index (from 10-20 minutes up to [24 hours](#)). If the system is still malfunctioning after that time, please contact the Academic Affairs Division. Also, please be noted the turn it in system takes more time if you submit your paper several times.

2020 Fall Research Project Submission

VII. Research Project FAQs

Q5. I'm already back to my country and it is hard for me to keep in contact with my supervisor. What should I do?

A5. We advise all international students to [finish their RP before going back to their country](#). However, if you were unable to finish your RP before going back, please duly notify your supervisor of your leave beforehand and communicate through email when finalizing your research paper.

Q6. How can I find Research Project Sample?

A6. You can find Research Project Sample at KDI School Library homepage after login.

KDIS Library: <https://library.kdischool.ac.kr/searchA/sat>